



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT DIGVIJAY COLLEGE (AUTONOMOUS)

KILA PARA, WARD NO. 21, RAJNANDGAON CHHATTISGARH

491441

www.gdcr.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Digvijay Autonomous P.G. College, Rajnandgaon is one of the premier Institutions of Chhattisgarh, founded by the visionary personality, Late Mahant Raja Digvijay Das on 13th July 1957 to fulfil his dream of a centre of higher education in Rajnandgaon. He donated his own palace for the college to establish a centre of higher education in Rajnandgaon. The college keeps fidelity to his vision of an educational institution with social responsibility and commitment to humanity as a whole. The institution, surrounded by lakes from three sides, has plenty of natural and scenic beauty. From 1957 the college was being run as private college and was taken over by the government in 1973. Till 2015, the college was affiliated to PTRSU, Raipur (CG), but came under jurisdiction of Hemchand Yadav University, Durg (CG) in 2015. We celebrated ‘**Golden Jubilee year**’ in 2007 & ‘**Diamond Jubilee year**’ in 2018.

One of leading Colleges of Chhattisgarh, our institution has 19 Government colleges and 4 private colleges under its jurisdiction. Being one of the few autonomous colleges of the state, it runs total 44 programmes at UG and 18 programmes at PG level. Started with the strength of 74 students today it encompasses more than 5000 regular students, the largest strength in Chhattisgarh. Around 6000 appear in examination as private candidates and 1000 appear for the Open University centres; IGNOU and Sunderlal Sharma. The institution has a support system for Naxal affected, economically challenged and Specially-abled students. The college has a glorious history with the literary personalities of the international fame, Gajanan Madhav Muktibodh, Padumlal Punnalal Bakshi and Baldeo Prasad Mishra; as faculty members. The museum honing their manuscripts is situated within the college campus as a part of the institution.

The college has developed its infrastructure and facilities using effectively the grants received from the state government, UGC, RUSA, CPE & development fund from MPs and MLAs of constituency. The college was given the status of Potential for Excellence (CPE phase-I) for its good academic record and environment in the year 2010. Our alumni occupy distinguished positions in various walks of life.

Vision

To provide quality education to the students of rural and tribal belt of the surrounding areas and to develop skills in students by keeping balance between the traditional human values and the new global challenges.

The motto of the college “*Vidya Sarvasya Bhushanam*” (*Knowledge as the ornament for all*) has been the guiding force, the philosophical firmament and constant source of inspiration of the college ever since its inception. The institution aims to provide higher education to as many deprived and unprivileged youth as possible. The college community has always been dedicated to live up to the spirit of the core values of the college inspired by its motto – *Distribution of knowledge to all without any discrimination*.

Mission

- To empower the students from diversified background of this region by providing them holistic education with scientific temper and logical thinking and to make them socially committed and compassionate individuals.
- To achieve integrity through excellence in teaching, learning and research.
- To involve students in community service and promote responsible leadership qualities in them.
- To promote environmental consciousness, cultural heritage, social, spiritual and human values.
- To improve employability and professional skills among the students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The greatest strength of the college is the pride legacy of 60 years of glorious past, transparent present and well planned rich future.
- The building of the institution, which was a palace donated by Late Mahant Raja Digvijay Das, represents the historical importance and royal fame of the institution.
- Three great icons of Hindi literature, Padumlal Punnalal Bakshi, Gajanan Madhav Muktibodh and Baldeo Prasad Mishra as faculty of this institution.
- The autonomous status of the College giving freedom and flexibility to design the courses and syllabi as per the need of the present scenario.
- Declaration of results on time, Creation of research environment among the students & faculty.
- Vocational courses, skill oriented certificate, diploma and advanced diploma add-on courses and Incentives to students who achieve high in different fields.
- The hard working and dedicated teachers and very disciplined and sincere students.
- Well equipped departmental laboratories and central laboratories.

Institutional Weakness

- As the college is running in a historical building, surrounded by lakes covering three sides of it, it is difficult to extend the infrastructure for outdoor sports and sufficient parking space for staff, to preserve the heritage value of the institutional building.
- The maximum number of the students of the students are from rural areas and it is difficult to improve their English communicative skills.
- Hostel facilities has still not been made available for the students, as it is under construction (due to govt. constraints)

Institutional Opportunity

- Latest value added courses and Job oriented courses have been initiated.

- College is selected under RUSA for financial assistance of Rs. 5.00 Cr.
- Sports Education as a course may be started by the institution as our institution witnesses good number of sports achievements.
- At present, we are providing free services to society with the help of recently established Central Instrumentation Centre. In future, we will be able to generate fund through consultancy.
- We have the scope for expanding the field of research with International Collaborations in Future.
- We are developing the second part of the college in a new campus that will help us in expansion of courses.

Institutional Challenge

- To maintain the splendid legacy of past 60 years.
- Filling up of vacant teaching and non Teaching posts.
- Challenge of providing training to students of rural background mostly the first generation learners.
- To enhance placements through campus.
- To increase resources.
- It is going to be a challenge for us to manage the college in two different campuses around 1.5 km away from each other.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute offers 44 programmes at UG and 18 programmes at PG level including programmes in languages, Humanities, Commerce and Science. As members of different academic bodies of the university, 20 professors are actively involved in the design and development of the curriculum of various academic programmes. The curriculum is updated by all departments yearly by organising meeting of board of studies, to prepare the students meet the emerging national and global challenges. The panel for BOS includes subject experts, one alumnus, one student and one Industrialist. The execution of curriculum is ensured by fixing academic calendars, time tables, teachers' work plan, work diaries and frequent and timely monitoring of the coverage of syllabus by the faculties in-charge.

The curriculum addresses the burning issues related to science, economy, literature, commerce, environment, gender, human values, human rights etc. Apart from the regular courses in UG and PG, college runs many career oriented programmes like B.Sc. in Industrial Chemistry, Fisheries, Computer Science and Micro-biology, BJMC, MSW & M.Sc. in Computer Science, Certificate, diploma, advanced diploma courses in Spoken English and Creative Writing, Food Science, Information Technology and Electronic Equipment Maintenance. Other than these 11 certificate courses are also being run in different subjects. To provide skill-based education to students the college offers short term courses under MukhyamantriKaushalVikasYojana. The college obtains feedback from all stake holders including students, parents, alumni and employers. After analysing the feedback the outcome is incorporated for improving the curriculum.

Teaching-learning and Evaluation

The admission is made online on the basis of merit, reservation policy of the government and weightage given

on sports & NCC performance. The institute has satisfactory faculty members still the vacant positions are fulfilled by appointing Contract faculty. The teaching methodology of the faculty is student centred. Remedial teaching for slow learners and Enrichment programmes for advanced learners are provided. Academic calendar is prepared at the beginning of session and teachers prepare teaching plan as per calendar. The lecture method is adopted for teaching but it is handled in an interactive and creative manner. Computer assisted and project-based methods are used in most of the courses. The faculty members attend and organize seminars, workshops, lecture series etc. to learn the fast developments in various disciplines. Students participate in teaching learning through projects, seminars and assignments. The College has fully equipped modern e-classroom and smart classrooms. To identify slow and advanced learners, every class is monitored by teacher mentor. The mentor facilitates learning of the students and helps them in solving academic problems.

Continuous evaluation of student is achieved by Internal Assessments, Quarterly Examinations, Paper presentations, Group Discussions, class seminars etc. The answer sheets of the internal assessment are shown to the students to rectify their flaws. The examination schedule is communicated to the students immediately after the commencement of the classes. The PO, PSO, and COs are displayed on the website and are evaluated by the evaluation committee once every year.

Research, Innovations and Extension

The Research committee of the College has a well defined policy for research and innovation. A number of National Seminars and Workshops have been conducted during last five years. Faculty members are undertaking minor research projects of UGC. The college autonomous cell provides fund of Rs. 50,000/ for research projects to any three faculty of different departments and Rs 10,000/ to any three students in science stream and Rs. 5000/ each to any three students in Arts & Commerce to promote research aptitude. The college publishes the Research journal "Research Front" on yearly basis having ISSN no. 2250-2653. The College library has a vast collection of e-books and e- journals through INFLIBNET in addition to collection of text books, reference books and journals in the Library. **17** of our faculty members are recognized as research guides. **33** faculty members having doctorate degree and many are pursuing for Ph.D. Degree, Major as well as minor research projects.

The library has 34 e-books on research, career & competition which are available online 24X7 as well as offline with online test platform. This platform is a part of our digital library. A well equipped **Central Instrumentation Laboratory** with latest advanced equipments is established for research purpose.

Extension activities are done regularly through NSS, NCC & YRC. 2 NSS and 3 NCC Units conduct Regular activities like cleanliness, SwachaBharath, Health Camps, Blood Donation and Social Awareness Camps. Department of MSW organises different community development programmes.

Infrastructure and Learning Resources

The college has sufficient infrastructure and learning resources for academic and extra-curricular activities. The royal building of the institute is spread over 10.5 acres. The Campus has an ideal educational ambience having 44 classrooms, 7 conventional science labs, 1 Mathematics lab, 1 English Language lab, 1 Sanskrit Lab, 1 Commerce Lab, 1 Geography lab, 1 Geology lab, 1 Central Instrumentation Lab, two seminar halls, one auditorium, 1 computer Science lab, a well equipped central digital library having approx. 95000 books and e-books, one spacious fully Ac reading room, 1 e-classroom, 4 smart class-rooms, one gymnasium, indoor sports

facility for badminton, Table Tennis, Chess, basketball ,kabaddi, 1 ATM (SBI), water coolers with RO purifiers, campus with Wi-Fi connectivity. Audio-visual teaching aids like, interactive boards, overhead projector, slide projector, laptop, handy cam, headphones etc are available for use. We also have our own collection of musical instruments like harmonium, tabla, and home theatres to support the students in cultural activities.

We have **Words Worth software** in the English Language Lab. College libraries (central library and departmental libraries) have a rich collection of books, newspapers, magazines, journals and periodicals. It has internet facility for its users. A huge and well-kept AC reading room in the main library is available to serve students, research scholars & staff. The institution has well equipped laboratories with different types of apparatus, chemicals, instruments, manuals and all modern amenities for conducting experiments. Uninterrupted electricity supply is ensured with solar power unit installed inside the college campus.

Student Support and Progression

are being run since last 8 years to make student face the global challenges. Remedial, tutorials and special classes for slow and advanced learners are continued practices for students. Career guidance and counselling cell organises regular coaching for aspiring students for competitive exams. Every department arranges free coaching classes for NET/SET examination.

For the support of girl students the college has Women Grievances Redressal Cell which guides girl students regarding their safety & security. There is a separate Girls' common room with separate washrooms. A restroom attached with a washroom is also provided to the specially-abled students. Gold Medals are awarded to the students securing top positions in each class and they are also exempted from the examination fee. **The students of Naxal affected families and more than 50% physically challenged are exempted from entire fee.** The college has facilities for outdoor & indoor sports and games and many of our students have performed extremely well at national and international level. The college also publishes yearly magazine "Pragya" to promote creative writing skills of students.

Governance, Leadership and Management

The College is a government institution and the Principal, teaching and non-teaching regular staff are appointed by the State Government. The internal policies and programs are set by the Principal with association of Heads of various departments, conveners of different committees, librarian, members of teaching and non-teaching staff. The budget allocation to the college is made by the State Government, RUSA and UGC which is distributed to different departments for various activities by the approval of Finance and Janbhagidari committee.

For good governance and administration the institution has Janbhagidari Committee, various core committees, participation of stakeholders via feedback mechanism to get good suggestions from students, parents, alumni & employers. The suggestions received through feedback are worked upon after analysis of the feedbacks. Periodical meetings of different committees are organised regularly to review the implementation of plans and strategies made. The faculty members are encouraged to attend academic and professional development courses including Orientation, Refresher courses and others. The financial transactions are audited by internal as well as external audit committees. The college has a well established IQAC which is instrumental as a part of all academic developmental decisions.

Institutional Values and Best Practices

Govt. Digvijay Autonomous P.G. College is committed to social responsibility from the very day of its inception as the college building itself was donated by Late Mahant Raja Digvijay Das with the aim to provide higher education to the young generation of the city. The critical issues like Gender Sensitization, Human Values, Environmental consciousness, our Heritage and culture are given utmost importance and they are included in the curriculum.

College is deeply aware of the issues of the marginalized sections of the society. Most of the students hail from socially and economically backward and Naxal affected families and many are first generation learners. The college strives to boost the confidence level and leadership capacities of such sections.

Sanitary Napkin Vending Machine and Incinerator is available for the female students in the common room for girl students.

The institution regularly organises lectures by related speakers on women's issues like; medical problems of women, LPG users awareness programme, legal rights for women etc.

The institution has a well functioning waste management (solid, liquid and e-waste) system. Rain Water Harvesting Systems have been installed at 8 places in the campus. The college campus is a plastic free zone. The days of academic and cultural importance along with the birth anniversaries of great Indian scientists, literary figures, freedom fighters etc are also celebrated throughout the year by concerning departments.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DIGVIJAY COLLEGE (AUTONOMOUS)
Address	Kila Para, Ward No. 21, Rajnandgaon Chhattisgarh
City	Rajnandgaon
State	Chhattisgarh
Pin	491441
Website	www.gdcr.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	R. N. Singh	07744-225036	9300119083	07744-02250 36	principal@digvijay college.com
IQAC / CIQA coordinator	Neelu Shrivastava	07744-220028	9669018777	07744-02200 28	neelu.shrivastava0 60@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of	13-07-1957

'Autonomy'				
Date of grant of 'Autonomy' to the College by UGC		23-03-1993		
University to which the college is affiliated				
State	University name	Document		
Chhattisgarh	Durg Vishwavidyalaya	View Document		
Chhattisgarh	Kushabhau Thakre Patrakarita Avam Jansanchar Vishwavidyalaya	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	31-12-1983	View Document		
12B of UGC	31-12-1983	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/App roval details Inst itution/Departme nt programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	15-10-2010
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Kila Para, Ward No. 21, Rajnandgaon Chhattisgarh	Urban	10	7

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA, Science	36	XII	English, Hindi	40	40
UG	BSc, Science	36	XII	English, Hindi	320	281
UG	BSc, Science	36	XII	English, Hindi	380	379
UG	BCom, Commerce	36	XII	English, Hindi	360	360
UG	BA, Arts	36	XII	English, Hindi	440	440
UG	BA (Journalism), Arts	36	XII	English, Hindi	40	20
PG	MSc, Science	24	Graduation	English	25	9
PG	MSc, Science	24	Graduation	English	20	20
PG	MSc, Science	24	Graduation	English	60	47
PG	MSc, Science	24	Graduation	English	20	20
PG	MSc, Science	24	Graduation	English	10	10
PG	MSc, Science	24	Graduation	English	20	20
PG	MSc, Science	24	Graduation	English	20	20
PG	MSc, Science	24	Graduation	English	15	15
PG	MCom, Commerce	24	Graduation	English, Hindi	60	60

PG	MA,Arts	24	Graduation	Sanskrit	50	21
PG	MA,Arts	24	Graduation	English,Hindi	50	36
PG	MSW,Arts	24	Graduation	English,Hindi	25	24
PG	MA,Arts	24	Graduation	English	50	45
PG	MA,Arts	24	Graduation	English,Hindi	50	29
PG	MA,Arts	24	Graduation	English,Hindi	25	20
PG	MA,Arts	24	Graduation	English,Hindi	50	25
PG	MA,Arts	24	Graduation	Hindi	50	39
PG	MA,Arts	24	Graduation	English,Hindi	50	27
PG Diploma recognised by statutory authority including university	PGDCA,Computer Application	12	Graduation	English,Hindi	50	50
PG Diploma recognised by statutory authority including university	PG Diploma, Yoga And Philosophy	12	Graduation	English,Hindi	25	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	11				0				80			
Recruited	4	7	0	11	0	0	0	0	42	38	0	80
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				21			
Recruited	0	0	0	0	0	0	0	0	12	9	0	21
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				46
Recruited	29	4	0	33
Yet to Recruit				13
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	11	1	0	12
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	5	0	0	0	0	19	10	0	35
M.Phil.	0	0	0	0	0	0	5	3	0	8
PG	0	0	0	0	0	0	8	6	0	14

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	7	0	9
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	19	22	0	41

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Diploma	Male	53	0	0	0	53
	Female	29	0	0	0	29
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	39	0	0	0	39
	Female	36	0	0	0	36
	Others	0	0	0	0	0
PG	Male	419	2	0	0	421
	Female	476	0	0	0	476
	Others	0	0	0	0	0
UG	Male	2053	1	0	0	2054
	Female	1793	2	0	0	1795
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	257	325	320	329
	Female	227	267	288	311
	Others	0	0	0	0
ST	Male	287	332	346	359
	Female	225	188	206	218
	Others	0	0	0	0
OBC	Male	1147	1391	1537	1635
	Female	1017	1118	1288	1401
	Others	0	0	0	0
General	Male	388	291	289	210
	Female	341	403	397	333
	Others	0	0	0	0
Others	Male	0	0	0	34
	Female	0	0	0	73
	Others	0	0	0	0
Total		3889	4315	4671	4903

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Arts	View Document
Commerce	View Document
Computer Application	View Document
Science	View Document
Yoga And Philosophy	View Document

3. Extended Profile

3.1 Program

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	16	16	16
File Description			Document	
Institutional Data in Prescribed Format			View Document	

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4903	4672	4315	3889	3680
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1401	1266	1077	976	1077
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5140	4983	4682	4381	4112
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of revaluation applications year-wise during the last 5 years

2017-18	2016-17	2015-16	2014-15	2013-14
689	702	740	766	684

3.3 Teachers**Number of courses in all programs year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
110	110	110	108	106

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
112	111	107	107	109

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
112	111	107	107	109

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution**Number of eligible applications received for admissions to all the programs year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
7023	6693	7821	7601	6880

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2843	2710	2503	2255	2135

File Description	Document
Institutional Data in Prescribed Format	View Document

Total number of classrooms and seminar halls

Response: 49

Total number of computers in the campus for academic purpose

Response: 146

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
195.9	242.12	83.63	69.6	96.22

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

Being an autonomous college, our college has liberty to design and formulate the syllabus keeping in mind the local, regional, national and global challenges of the hour. The meeting of Board of studies, including Subject Experts, VC Nominees, members from alumni, student and Industrialists, is organized every year by all the departments to revise the syllabus. Feedback from the industrialists and the corporate employers, are worked upon while formulating the syllabus.

The meeting of Vidya Parishad is organised every year to review the curricula of the courses being run under different programmes. The final approval for the new courses and other academic activities is given by the Governing Body, and its meeting is organised twice in a year. We also have Staff Council and Janbhagidari Committees to give their ideas for shaping the curricula of the institution and introducing new courses. In addition to the curriculum for regular programmes; curriculum for many new programmes having relevance to today's scenario, have also been designed; and they are being run successfully.

The curriculum of these new programmes has been designed to focus the demands of today's competitive world. Moreover, the curriculum of the pre-existing programmes is also revised regularly and the current budding issues are added in the curriculum from time to time. The syllabus of these programmes are being attached with the metric. The Curricular Activities Having Focus On Local, National, Global Issues And On Human Values Are As Given Below-

Curriculum Focusing on Local Issues:

- Certificate Course In *Water & Soil Testing*.
- Environmental Studies as Compulsory Paper at UG Level.
- Study of Fish & Fisheries in Curriculum of B.Sc. Fisheries.
- Food & Dairy Technology as Part of M.Sc. Micro-Biology Syllabi.
- Environmental Chemistry: Study of Water Pollution, Soil Pollution, Industrial Pollutants.
- Environmental Bio-Technology: Removal of Pollution, Renewable Energy Generation or Biomass Production Etc.
- *Mushroom Cultivation Training Programme* as part of Micro-biology curriculum.

Curriculum Focusing on National Issues:

- Certificate Courses Being Run In *GST, Human Rights, Official Hindi, ILMS*.
- Training Programme in *Office Automation for Specially-Abled Students*.
- Plant Pathology as Part of M.Sc. Botany Syllabi.

- Environmental Chemistry: Study of Water Pollution, Soil Pollution, Industrial Pollutions etc.
- Economic Issues & Challenges in Indian Economy in the Curriculum of Economics.

Curriculum Focusing on Global Issues:

- Certificate courses being run in *Human Rights* and *Photography & Videography*.
- Environmental Issues in Indian Economy as part of curriculum of Economics.

Curriculum Focusing on Human Values:

- Certificate Course in *Vibhinn Bimariyon ke Nidan me Yoga* is being run by the department of Philosophy and Yoga.
- Certificate Course in *Human Rights* is being run by the department of Political Science.

Certificate Course in *Karmakaand evam Sanskar Karyakram* is being run by the department of Sanskrit.

File Description	Document
Any additional information	View Document

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 56.25

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 18

1.1.2.2 Number of all programs offered by the institution during the last five years

Response: 32

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years	View Document

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

Response: 31.04

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise

during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
37	36	34	31	31

File Description	Document
Program/ Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Average percentage of courses having focus on employability/ entrepreneurship	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 39.09

1.2.1.1 How many new courses are introduced within the last five years

Response: 43

1.2.1.2 Number of courses offered by the institution across all programs during the last five years

Response: 110

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 31.25

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 5	
File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

In order to integrate the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, the college has included different types of courses in the curriculum. The issues in curriculum focusing on these issues is given below:

Issues Focussing On Gender Sensitivity:

- **Sociology-** The department of sociology has one full paper in P.G. on **Criminology** containing Units on Victimological perspective, Problems of Women Offenders, Social Movements in India, Crime against Women.
- **MSW-** The department of MSW has a separate paper on **Legal System** in India having focus on Legal Aid, Public Interest Litigation, Criminal Justice System & Rights and Role of Social Workers.
- **Economics-** In Paper of Demography we teach demographic structure & behaviour of Population.
- **Political Science-** Curriculum includes topics on Human Rights, SC, ST Acts, Right to Education.

The activities of some departments are focused on gender sensitisation through extension activities.

2. Issues focusing on Human Values and Professional Ethics:

- Literature serves a dual purpose including acquisition of language and inculcating value education. The works included in the curricula of literature have been instrumental in developing these values in the students.
- The subject **Home Science** has been started keeping in mind its relevance and career opportunities in the field of hygiene, economics, rural development, child development, sociology and family relations, community living, art, food & nutrition, clothing, Human Development, Resource Management and Communication, and home management.
- Certificate Course in **Vibhinn Bimariyon ke Nidan me Yoga** is being run (From 2018-19)
- Certificate Course in **Human Rights** is being run by the department of Political Science.(From

2018-19)

- Certificate Course in *Karmakaand evam Sanskar Karyakram* is being run by the department of Sanskrit.(From 2018-19)
- **PG Diploma in Yoga Education & Philosophy** has been started to develop self-discipline, self-awareness, compassion among students.

1. Issues focusing on Environmental Issues:

- There is a compulsory paper on Environmental Studies for all the students of UG classes in which the students have to prepare a Project Report based on 20 hours work in the field area on the issues related to environment and cleanliness. The issues related to Environment and sustainability have also been part of the curriculum of :

Botany - Paper on Plant Ecology, Plant Resource and Conservation, Ecology and Utilization of Plants.

- Paper on Environmental Chemistry, Environmental Studies and Human Rights.
- Environmental Microbiology and Enzyme Technology in curriculum.

Biotechnology- Environment and Industrial Biotechnological in curriculum.

- Development and Environmental Economics in curriculum.
- Environmental Geography in the curriculum.

Apart from these courses there is an Eco-Club in the college which, with the involvement of the students, works to support and sustain environmental issues in the campus and in surrounding areas.

File Description	Document
Any additional information	View Document

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 117

1.3.2.1 How many new value-added courses are added within the last 5 years

Response: 117

File Description	Document
List of value added courses	View Document
Brochure or any other document relating to value added courses	View Document

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above**Response:** 47.5

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2028	2360	2020	1936	1805

File Description**Document**

Any additional information

[View Document](#)**1.3.4 Percentage of students undertaking field projects / internships****Response:** 35.45

1.3.4.1 Number of students undertaking field projects or internships

Response: 1738

File Description**Document**

List of programs and number of students undertaking field projects / internships

[View Document](#)

Any additional information

[View Document](#)**1.4 Feedback System****1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise****A. Any 4 of above****B. Any 3 of above****C. Any 2 of above****D. Any 1 of above****Response:** A. Any 4 of above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: A. Feedback collected, analysed and action taken and feedback available on website</p>	
File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.02

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	2	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Demand Ratio(Average of last five years)

Response: 3.16

2.1.2.1 Number of seats available year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2310	2310	2290	2250	2250

File Description

Document

Demand Ratio (Average of Last five years)

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 66.91

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1851	1767	1642	1583	1461

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The Institution has a streamlined mechanism for continuous monitoring and evaluation of the students. At the beginning of the session the slow learners and the advanced learners are identified during classroom teaching, interaction with students and in the first terminal examination. Measures taken for different students are given below:

Measures for Slow Learners:

- The slow learners are given extra coaching for theory and practical in the zero hours.
- Remedial classes are organised by all the departments to solve all the problems and doubts of the slow learners.
- Study material is provided to them to improve their basic understanding of subject.
- SMS and registered letters to the parents of slow learners are sent.
- The progress of the slow learners is also apprised to the parents through Parent-Teacher Meet organised by all the departments.
- Video lectures prepared by the faculty members are available on the college website and e-classroom is accessible to the students.
- Question banks with model answers have been prepared by all the departments and they are made available to them in the department and college library (reading room).
- The link of the study material is also made available to the students in their departmental whatsapp group. The students can read them on their tips.
- The copy of the answer sheets of meritorious students are provided to the students as sample for their improvement in writing in examination.

Measures for Advanced Learners:

- Quick learners are identified through their performance in examinations, interaction in class room and laboratory.
- To enhance their fundamental knowledge, concept understanding and articulation abilities etc., the

college makes them participate in study projects and other research activities in and outside the college.

- The Autonomous Cell of the institution provides seed money of Rs.10, 000 for Science students and Rs.5, 000 for Arts & Commerce students to undertake research projects along with their regular programme.
- Extra books and study material is provided to the advanced learners.
- The institution has a policy for fee exemption to toppers
- Other than government scholarship a scholarship of 10,000 to 2,00,000 is provided to meritorious students under CSIR.
- The institute felicitates the toppers of each class every year with 70 Gold medals donated by alumni and faculty members.
- Special coaching, seminars, workshops and PD sessions are organised regularly for the advanced learners.
- e-books for competitive exams are available in e-library especially for advanced learners, which they can access through their mobile also.

Apart from these, college has launched other initiatives also to facilitate and promote learning and motivate the students to achieve high:

- Best Library User award for books and e-books separately is given every year by the institution under two categories: Students Award and Faculty Award to promote learning.
- Personal Counselling is also given by the Career Guidance Cell to help them overcome their problems in their personal life which results in their better academic performance.

File Description	Document
Any additional information	View Document
link for additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 43.78

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.22

2.2.3.1 Number of differently abled students on rolls

Response: 11

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

All the faculty members of the Institution adopt student centric methods to enhance students' involvement as a part of participative learning and problem solving methodology.

- We follow different methodology like group discussions, debates, laboratory experimental learning, study projects, assignments, field trips and other competitions like quiz, presentations and student seminars for the overall development of students.
- Through students' seminars, they get opportunity to express their views on topic given and gain selfknowledge through referring different books and interaction with peer group and the teachers. It also helps in attaining confidence by self expression.
- All PG departmentsconduct group discussions for students in the related subjects as it makes the students think wideand come up with their own opinions & suggestions in a convincing manner.
- Debates are conducted in all the subjects where students are required to come with differentopinions, thought processes thus the learning process gets justified in the argue-mental way of learning.
- Our college laboratories are fully equipped in all subjects to provide practical knowledge to the students. Along with all the science laboratories we also have language lab in the Department of English to enhance the listening and speaking skills of the students. Thus, we try to expose our students to all the laboratories from the very first year. Every lab is also automated through latest technologies. The Zoology Department has a museum too.
- To enhance the practical knowledge with innovation, we do encourage our students to undertake study projects under the supervision of faculty members. All the PG departments have made it mandatory for students to undertake study projects. The selected projects are presented and evaluated.
- Assignments are given at the end of each unit by the faculty members to assess the knowledge obtained by the student. The assignments are evaluated and marks are added in the internal assessment.
- Apart from the regular curriculum, special coaching classes for NET/SET, NDA, Banking, Air Force Exam, PSC and Personality Development Sessions etc. are conducted regularly by the Placement Cell of the college for the overall development of the students. The college also invites experts from different specialized fields of knowledge to fulfil academic needs of the students.
- Student feedback is sought regularly in order to incorporate the needs and demands of the students in teaching and learning. Regular department meetings are held to discuss and develop action plans to address the concerns raised in the students' feedback.

- To give the students experiential learning, the departments of Geography, Sociology and MSW have Field Work as part of their curriculum. And the other departments are also involved in extension activities to provide experiential learning to their students.
- Through NCC/NSS/YRC/Eco Club/Science Club/Cultural Club/Women Cell/Literary Club/Photography Club the students are exposed to experiential and participative learning.
- Internship- The PG students of Chemistry, Commerce, Micro-biology, Botany, Bio-Technology and Zoology departments undertake internship to visit their concerned fields for experiential learning.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 69.64

2.3.2.1 Number of teachers using ICT

Response: 78

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 79.08

2.3.3.1 Number of mentors

Response: 62

File Description	Document
Any additional information	View Document

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

Academic Calender:The College prepares its annual calendar and institutional plan well in advance. This task is completed under the chairmanship of the Principal incorporating the various programmes of each department. The institutional plan is prepared including all the curricular, co-curricular and other activities. A Centralized academic calendar is also supplied by the Parent University of Durg. Extra activities like observation of important days and events are incorporated in the college as per the academic and cultural calendars.

Cultural & Special days Calendar: The institution also prepares its cultural and special days calendar to celebrate the special days such as, World Population Day, Teachers Day, Literary Days, Ozone Day, Martyr's Day, International Women's Day, Yoga Day and World Environment Day etc. The birth anniversaries of great Indian scientists, literary figures, freedom fighters etc are also celebrated throughout the year by concerning departments.

Time Table:The time table is planned and prepared well in advance for each session which is followed throughout the year. The time-table is provided to the students as well. Month-wise division of syllabus is also prepared and mentioned. The syllabus is completed within the stipulated timeline given in the time table.

The time tables for special classes like remedial, Slow Learners, Advance Learners, competitive Exam coaching for NET/SET, PSC and other competitive Exams are also prepared well in advance.

Teaching Plan:The regular teaching plans, conduction of examinations, extension activities, lectures, field trips, celebration of days of national importance and other activities are conducted according to the calendar. Each faculty member prepares an academic plan for the syllabus assigned in their Teaching Diary. The progress of the syllabus completion is monitored by the Principal, Faculty Heads and Heads of Department. College continuously evaluates the progress of the students through teachers and mentors.

Evaluation:Class Tests and Internal Examinations scheduled through notifications ensure the students preparedness. Submission of Assignments and conduct of Seminars have a good impact on the students' overall performance.

On every Saturday all the departments organise various competitions, presentations, group discussions, quiz competitions, essay competitions, extempore, skit to induce the skills and understanding of subject in students and remove their hesitation.

On the last Saturdays of every month a **Talent Hunt** programme is organised in the institution to search the hidden talent of the students in cultural areas.

Parent-Teacher Meet:Parent-Teacher Meet is organised by all the departments for a face-to-face interaction with the parents and corrective actions are initiated regarding student performance.

Academic Audit:Academic audit committee visits each department for evaluating teaching learning progress every year. Each department presents its annual academic report to the planning and evaluation committee by the end of the academic year and the best department found is felicitated with the Best Department Award.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 30.49

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
45	40	31	27	24

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 18.35

2.4.3.1 Total experience of full-time teachers

Response: 2055

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 43.04

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	16	14	11	06

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 11.13

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	11	10	11	10

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

Response: 42.6

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
33	45	45	45	45

File Description	Document
List of programs and date of last semester and date of declaration of result	View Document

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 15.5

2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
689	702	741	767	685

File Description	Document
Any additional information	View Document

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

Response: 33.73

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
249	254	193	247	261

File Description	Document
Any additional information	View Document

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system

Response:

- **Examination procedures:** The College adopts the elective pattern for all UG courses having annual examination pattern. Terminal examinations are conducted twice in a year for continuous assessment of students. Pre-University examination is arranged in the month of January and 10% of the marks obtained are added in the annual result.

At PG level we have semester system in which there is internal assessment of 20 marks and written theory paper consists of 80 marks. The internal assessment of 20 marks comprises of written test, Power point presentation, Attendance and Assignment/Internship. The students' registration and evaluation process is automated having online access.

The question paper pattern has been changed by dividing it into three parts-Very short answer, Short answer and Long answer questions keeping in mind the preparation for competitive exams.

The toppers of each class are exempted from examination fee.

- **Process integrating IT:** There is IT integration in the students' admission, enrolment and examination process. Application forms for admission and examinations are filled online. The hall tickets are generated in an automated way and are distributed manually. Results are declared online and are available on our website.

Question banks are available in our website. To help students overcome Examination Stress management, the video clips on difficult topics of all the subjects are uploaded in the college website which is easily accessible by the students during their examination preparation.

- **Back Paper Results :** All the results are displayed on website and can be sought via student's login id with date of publishing of the result.
- **Automation - Compilation & Declaration of Results:** Complete processing of the result has been automated. Advantages are as under:-

1. Integration with defined assessment scheme of the respective courses
2. No manual intervention.
3. Fast and error free compilation of results.
4. Accurate marking of Debarred status
5. Accurate generation of Grades.
6. Accurate calculation SGPA, CGPA and Division.
7. Working efficiency has increased.
8. Minimum usage of stationary.
9. Publishing of results on website for Heads of Institutions, students and parents

- **Continuous internal assessment system:** For continuous evaluation of the performance of the students, regular unit tests, assignments, group discussions, seminars and workshops are organized. They help the students explore new ideas and enhance the performance of the students. These

techniques help in improving the level of students' understanding, result percentage, reduce backlogs & detention and preparing more number of students for higher studies. The internal assessments and other tools of continuous evaluation help a lot both to the students and faculty in improvising the learning process.

Transparency in examination system: The copies of the answer sheets of meritorious students are displayed in library for other students to learn how to write answers effectively.

- If the students are not satisfied with evaluation, the photo copy of the answer sheets are provided to them on demand.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.5 Status of automation of Examination division along with approved Examination Manual
A. 100% automation of entire division & implementation of Examination Management System (EMS)

B. Only student registration, Hall ticket issue & Result Processing

C. Only student registration and result processing

D. Only result processing

Response: C. Only student registration and result processing

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	View Document
Current Manual of examination automation system	View Document
Annual reports of examination including the present status of automation	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Programme outcomes, programme specific outcomes and course outcomes for all the programmes offered by the institution are displayed on the college website & notice board of all the departments. To assess the PO & CO directly Unit Tests, Quarterly Examinations, Internal examinations are conducted in each semester/year and the marks are available for the students. Assignments, projects, internships and seminars are also used to evaluate learning outcomes. In addition to this, The non-academic learning outcomes are evaluated through participation in NCC, NSS, Youth Red Cross, Naval NCC etc. Department-wise Parent-Teacher Meet is held every year to ensure interaction with the parents and the performance of their wards is communicated to them. The feedback from the parents is given serious attention and is used to modify teaching learning methods by the respective departments.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The internal evaluation and external evaluation is done by the institution to assess the achievement of learning objectives. A transparent, systematic and continuous evaluation process is used as the primary method to achieve the intended programme outcomes, programme specific outcomes and course outcomes.

Direct Method of assessment: To assess the PO & CO directly Unit Tests, Quarterly Examinations, Internal examinations are conducted in each semester/year and the marks are available for the students. Assignments, projects, internships and seminars are also used to evaluate learning outcomes.

Indirect Method of Assessment: The non-academic learning outcomes are evaluated through participation in NCC, NSS, Youth Red Cross, Naval NCC etc. Department-wise Parent-Teacher Meet is held every year to ensure interaction with the parents and the performance of their wards is communicated to them. The feedback from the parents is given serious attention and is used to modify teaching learning methods by the respective departments.

To evaluate the Programme Outcomes & Course Outcomes few other methods incorporated are-Tests for placement by Placement Cell, Essay competitions, Quiz competitions, Expempore, Group Discussions, Placements , Feedback of Parents, Alumni, Employer & Industrialists, Experts' Opinion during department visits, Feedback from Examination Valuers, results of Academic Audit and discussions of members of Board of Studies, Academic Council & Governing Body etc. Time to time UGC and university expert committees inspect the college as well.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 93.15

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1401

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1504

File Description	Document
List of programs and number of students passed and appeared in the final year examination	View Document
Link for annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.65

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: Yes

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 1.2

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.5	1.5	1.5	0.5	1

File Description	Document
Minutes of the relevant bodies of the Institution	View Document
List of teachers receiving grant and details of grant received	View Document
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View Document

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	View Document

3.1.4 Institution has the following facilities

1. Central Instrumentation Centre
2. Animal House/Green House / Museum
3. Central Fabrication facility
4. Media laboratory/Business Lab/Studios
5. Research / Statistical Databases

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

Response: A. Any four facilities exist

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 41.15

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11	0	17.44	7.4	5.31

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.2.2 Number of research centres recognised by University and National/ International Bodies

Response: 4

3.2.2.1 Number of research centres recognised by University and National/ International Bodies

Response: 04

File Description	Document
Names of research centres	View Document
Any additional information	View Document

3.2.3 Percentage of teachers recognised as research guides

Response: 3.48

3.2.3.1 Number of teachers recognised as research guides

Response: 19

3.2.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 546

File Description	Document
Details of teachers recognized as research guide	View Document
Any additional information	View Document

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.05

3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 06

File Description	Document
Supporting document from Funding Agency	View Document
link to funding agency website	View Document

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution has an eco system for innovation in the following areas:

1. Human Resource Development: The institution has a **dynamic & vibrant young faculty** with **renowned distinguished experts at senior level** to mentor the young students and faculty. The faculty members are groomed through various **FDPs & PDPs** organized by the college, and **up-gradation of domain-specific knowledge** through organization of Conferences, Seminars and Lecture Series. Faculty members are granted duty leave and extra casual leaves to attend similar activities in India and abroad.

2. Innovative Projects:

i) One of the faculty members of the Zoology department of the institution has completed a project on **Physio-Chemical Analysis of Rajnandgaon Municipal Sewage: Polluting Shivnath River** with financial assistance of Rs 50,000 from the institution.

ii) Another member of the Zoology department is working on a project on **“The Study of Hepatic Parameters Among sickle Patients of Rajnandgoan District of Chhattisgarh”** to create awareness among people regarding sickle cell disease.

iii) Certificate courses have been started by different departments :

1. Integrated Library Management System -Training

2. Vibhinn Bimariyon ke Nidan me Yoga- Training

3. Hindi Vartani ki Samasya evam Karyalayin Hindi Prashikshan.

4. Training in Human Rights

5. Training in Advanced Propagation Techniques in Plants.

6. Training in Mashroom Cultivation.
7. Karmakaand evam Sanskar Karyakram- Training
8. Training in Photography and Videography
9. Training in Office Automation for Specially-abled Students.
10. Training in GST and Income Tax
11. Training in Water and Soil Testing.

iv) Add-on Courses are being run in-

Spoken English & Creative Writing

Information Technology

Electronic Equipment Maintenance

Food Science

iv) A **Spoken Tutorial** by IIT Mumbai is being run by the institution since last four years for students and teachers both. Online courses are provided to them through this programme and certificates are provided after completion of the course.

v) We have made **TCS** our **Learning Institution partner (LIP)** and it will be providing training as well as employment to our students.

vi) Our students and Faculty members are using Educational websites like, Khan Academy, edx, coursezra, phet, wolfram alpha, npt EL, and Swayam, Saksham to update their knowledge.

1. **Infrastructural Facilities:**

1. Rich Library having rare reference books, e-library to facilitate students pursuing for competitive exams and research, fully Ac reading room, and special sitting arrangement for research scholars and specially-abled students.
2. Fully wi-fi campus
3. Central Instrumental Lab
4. English & Sanskrit language labs
5. Mathematics and Commerce labs
6. Three computer labs

7. Soil & Water testing laboratories
8. Study Centres for IGNOU, and Sundarlal Sharma for distant education
9. BA in Journalism and Mass Communication is being run by the institution under Kushabhau Thakre University.

Moreover the college provides technical and financial support to the Incubates (both students and faculty members) and encourages them to pursue research. Every year any three faculty members are given Rs. 50,000 each and each PG Science department gets Rs. 10,000 and each PG arts departments get Rs. 5000 for students' research projects.

File Description	Document
Any additional information	View Document
link for additional information	View Document

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

Response: 0

3.3.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

Response: 0

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of innovation and award details	View Document
e- copies of award letters	View Document

3.3.4 Number of start-ups incubated on campus during the last five years

Response: 0

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	View Document
e- sanction order of the Institution for the start ups on campus	View Document
Contact details of the promoters for information	View Document

3.4 Research Publications and Awards

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.4.3 Number of Patents published/awarded during the last five years

Response: 0

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	View Document

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.79

3.4.4.1 How many Ph.Ds are awarded within last 5 years

Response: 15

3.4.4.2 Total number of teachers recognised as guides during the last 5 years

Response: 19

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI web site	View Document

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.27

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	4	5	11	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

Response: 0.48

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	04	06	04	20

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Response: 3.48

File Description	Document
BiblioMetrics of the publications during the last five years	View Document
Any additional information	View Document

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 3

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View Document
Any additional information	View Document

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual**Response: Yes**

File Description	Document
Soft copy of the Consultancy Policy	View Document
URL of the consultancy policy document	View Document

3.5.2 Revenue generated from consultancy during the last five years**Response: 4.37**

3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.61	1.59	1.02	0.1	0.05

File Description	Document
List of consultants and revenue generated by them	View Document
Audited statements of accounts indicating the revenue generated through consultancy	View Document

3.5.3 Revenue generated from corporate training by the institution during the last five years**Response: 0**

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	View Document

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The primary motto of our institution is not just to improve the financial independence of the students by providing them theoretical knowledge, but it also aims at guiding them towards becoming a hardworking, righteous and sensitive citizens. The institution, through various co-curricular activities, works towards building the social values and communal harmony among the students. It also tries to inculcate in them the responsibility towards their society and nation as well. The institution also aims to make the students aware regarding various social, political, economic and cultural issues.

Various activities are organized throughout the year by two units of NSS, three units of NCC (one for Boys, one for Girls, and one unit of Naval NCC), Youth Red Cross, Science Club, Cultural Club, Women Cell and Eco Club viz. social issues Education, Health, Nutrition, Cleanliness, Environment Conservation, Gender Equality, Productive Programmes, promotion of Folk culture, awareness of Sickle Cell, Crisis Management, movement against social evils, Digital India, Skill Development, Population Control, ODF, Social Unity, awareness for water and soil pollution through Central Lab etc. This institution provides opportunities to the students for their overall development through different co-curricular activities. Various competitions like singing, dancing, debate, skit, drawing, painting, group discussion and essay competitions are organized and the aims of these co-curricular activities are:

- To assess the learning capability of the students and develop creativity in them.
- To improve the social, cultural, moral and intellectual values among students.
- To make them aware about different types of pollutions and apprising with the importance of establishing a clean village.
- To improve the understanding of healthy and clean environment.
- To aware them about the importance of voluntary work.
- To play an important role in popularizing digital literacy and Yoga.
- To make it compulsory for all the students as well as teaching and non-teaching staff to give 70 hours services (3 hours every Saturday) towards cleanliness. Apart from this NCC, NSS camps awareness is spread in the community.
- To celebrate important days of national and international importance like- World Women's Day, World Hindi Day, National Science Day, World Yoga Day, and Hindi Pakhwada etc.
- To aware them about the importance of Blood Donation, Body Donation etc. and organizing

various health camps, vaccination camps, participating in Pulse Polio Drive etc.

- To organize various literary and cultural activities on last Saturdays of every month.
- Organising special camps in adopted village.
- Sickle Cell awareness is also spread by the department of Zoology and various camps are organised in the nearby villages, where the diagnosis of sickle cell anaemia is done. The department has a well established sickle cell lab, where the students can come for regular check-up and counselling anytime in the working hour.
- We are providing water testing services to Municipal Corporation and soil testing to the farmers and others. different types of water analysis that we provide are:

1. PH level
2. Suspended Solid (SS)
3. Chemical Oxygen Demand (COD)
4. Biological Oxygen Demand (BOD)

Total Suspended Solid (TSS)

File Description	Document
Any additional information	View Document
link for additional information	View Document

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 83

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	21	12	22	8

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 64.38

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2487	2204	2210	3403	3139

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Government or NGO etc	View Document

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 3.2

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	7	6	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

Response: 10

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	1	1	0	1

File Description	Document
e-copies of linkage related Document	View Document
Details of linkages with institutions/industries for internship	View Document

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 5

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	1	1	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

Describe the adequacy of facilities for teaching –learning as per the minimum specified requirement by statutory bodies within a maximum of 500 words:

The college provides an upgraded and maintained infrastructure. The Infrastructural facilities offered by college are:

- The institution is expanded in about 10.5 acres of land in its first part and the second part of 5 acres is under construction. The college has 49 well ventilated classrooms, 16 labs including English, Mathematics, Central Lab & Sanskrit Labs, 128 computers, 20 LCD projectors, 6 interactive boards, 20 Printers, 2 Seminar Halls with LCD Projectors. The Central lab is equipped with instruments like (RT-PCR, AAS, UV Spectrophotometer, flame photometer, Gel Doc, Binocular Microscope) on Soil Analysis (micro and macro nutrients), Water Analysis (chemical and physical parameters), Food Adulteration Analysis, Industrial Pollutant Analysis, Heavy Metal Analysis (like Arsenic, Mercury, Molybdenum, Zinc, Iron etc.), Plant Extraction Analysis, DNA test, sickle cell test, Diagnosis of Genetic Disease, Genetic Counselling, Screening of Genetic Disease, Diagnosis of Inherited Disease.
- There are four smart classes and one e-classroom with modern and latest technology. We have a Zoological Museum, Botanical Garden, a well-established digital library, e-library, fully AC Reading Room having special sitting arrangement for research scholars & specially-abled students, Gymnasium, Canteen.
- Three NCC units- NCC Boys, NCC Girls and NCC Naval are functioning in our institution and separate rooms are provided to these different bodies being functioned inside the campus for smooth functioning.
- The NSS unit of our institution is being functioned from a separate block, which gives them ample space for the planning and execution of various activities.
- We have Youth Red Cross unit in our institution, which is actively involved in social activities
- “**Triveni Literary Museum**” is constructed to commemorate three famous personalities, Muktibodh, Bakshijee and Baldeo Prasad Mishra for their literary contributions.
- The institution has a rich **Botanical Garden** with rare medicinal plants, like : *Vitex Negundosps*, *Euphorbiasps.*, *Santalum album*, *Cycus Revolutasps.*, *Bauhinia verigata*, *Moringasps.*, *Withaniasomnifera*, *Rauwolfiaserpentina*, *Athotodavasica* etc. Green house and oxidant tank are also present for study.
- **Polythene free Green Zone** has been created inside the campus and torching is prohibited in the area to maintain eco-friendly environment. Plantation work in large scale has been done in the campus.

- 50 kw on grid and 10 kw off grid **solar power generation system** has been installed in the campus.
- **Green Zone** has been developed near the canteen where the students can do the revision before their examination with complete concentration. It gives them complete peace of mind to study in their leisure time.
- **Rain water Harvesting** System has also been installed at 8 places in the premises.
- 100 seater **Boys and Girls Hostels** are under construction. Boys Hostel is being constructed in the new campus and Girls hostel is being constructed in the old campus. Total cost sanctioned by the government for the purpose is 272.81 lakh for each hostel. Total sanctioned amount is 525 lakh.
- 7 Staff Quarters have been allotted to staff of the college inside the campus.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

College provides comprehensive facilities and support for sports & indoor games. There are two badminton courts, Table Tennis Court, Basket Ball Ground, and Place for Kabaddi&Kho-Kho. For outdoor sports like hockey we have a tie-up with the International Hockey stadium for coaching to our students.

The college has so far produced many national sportspersons who represented the college at International level Events in various sports field; MrinalChaubey in Hockey, Amber Singh Bhardwaj in Karate, Monica Padhi in Karate, Oman Narayan Tamboli in Throw Ball, TarunYadav as International Hockey Umpire, HeeruSahu in Archery as a coach, DurgeshSahu in Karate, Ajay Mandal is playing in Chhattisgarh Cricket team for Ranji Trophy and other national cricket events. The institution provides incentives of Rs.2000 upto 10,000 and above to the National/International level student players.

Gymnasium- The College Gymnasium room is a separate block in the campus. A wide selection of upto date equipment for fitness, training, exercising and body building are there which caters therequirements of the students and faculty as well.

Yoga Center: We have a yoga Centre where **PG diplomain Yoga Education& Philosophy** and a **Certificate Course in Philosophy and Yogais** being run.

Girls Common Room: A Girls Common room, especially for girl students is located in the main campus.

Rest-Room for specially-abled students:A separate rest room with a comfortable sitting, some reading materials and washroom for the specially-abled students is located in the campus.

Auditorium: We have a multipurpose auditorium in the campus which is used for various purposes like sports activity (used for badminton, Table-tennis, Kabaddi, Wrestling,carom &chess etc.), grand level Yoga programme, hosting inter-collegiate sportsevents and inter-college and college level cultural programmes/competitions etc.

Cultural Activity: We have a large open stage in the mid of the terrain of the main campus, which is used for various cultural and other activities. We also have a Hall with an indoor stage which is used for cultural competitions organised by the institution on the last Saturday of every month.

Sports Ground:The college is expanded in 10.5 acreof areaand it includes sports facilities viz. Volleyball, Basket Ball and badminton Courts, Kabaddi, Wrestling, Kho-Kho,TT, Carom board, Chess, and other indoor games. Apart from college campus, 5 acres of land has been sanctioned for sports facilities. We have a future plan to start the course of B.P. Ed. in it.

The campus is made easily accessible for the **specially-abled students** so that they can reach any department/facility of the institution on their own without any help. Ramp and support railings have been installed in the campus for the purpose, the classes of such students and also their examinations are conducted in the ground floor.

File Description	Document
Any additional information	View Document
link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class,

LMS, etc	
Response: 79.59	
4.1.3.1 Number of classrooms and seminar halls with ICT facilities	
Response: 39	
File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.				
Response: 38.89				
4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)				
2017-18	2016-17	2015-16	2014-15	2013-14
62.11	180.63	14.37	19.32	41.59
File Description			Document	
Audited utilization statements			View Document	

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)
Response:
<p>Library is automated since 2012 with Integrated Library Management System (ILMS) software 'SOUL'. The library uses 2.0.0.12 Version of SOUL, a web-based Integrated Library System with a SQL database back end with cataloging data stored in MARC. It's a fully automated Library Management Information System that supports in-house operations of the Library. The Institute's Library and information center supports teaching learning and research activities. It supports the Central Library. Central Library keeps data of all Departments. The Library contains sufficient materials to serve the student & staff community of college. The Library holds materials relevant to all the courses offered by the College, and includes books, Journals and online resources. The library system contains nearly 97,696 books, more than 12500 e-books and more than 6200 e-journals on all subjects pertaining to the teaching and academic interests of the staff and students and competitive exams. The library subscribes to e-</p>

resources and its access is available on campus, on student computers & mobiles and it can be accessed remotely too. There are extensive reading and study areas in the library, with borrowing facilities to any student or staff. Library has 8 computers and one information Kiosk available for use of students in digital section of the library and 8 other computers for the library networking, with internet access and word processing software. Printing, copying and scanning facility is available in the central library as well as reading room.

Data Requirement for last five years: Provide a description of library with

- Name of the ILMS software – SOUL
- Nature of automation (fully or partially)- Fully automated library excluding few departmental library.
- Version- 2.0.0.12
- Year of automation- from 2012 till date.

File Description	Document
Any additional information	View Document
link for additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

The Library makes all efforts to acquire useful books including rare books, reports, thesis, and other knowledge resources to enrich its collection. Central Library was established in 1957 and has a collection of rare and hard to find books on a number of subjects along with modern first editions having hard bindings. The special collection in the library provides for research interests and subject specializations of students and faculties. Like other holdings of the library, the collection of rare old books also support and enhance the teaching learning process.

The Special Collections include books which are first editions, highly priced books, proceedings, reports and Thesis. Library support extends to education and research by providing access to quality information resources, essential for teaching and learning. Library has collections in specific academic disciplines of Science, Arts, Commerce, Computer Science and other skill development courses.

Apart from regular academic books it procures books related to entrances like NET/SET, PSC, NDA, Banking, Railways etc. Library services include access to journals; print and online and archives of journals. Library provides computer facility primarily for students & staff. They use it to access online library resources or for general Internet access. Photocopying and scanning are also available in the Central

library.

In the Digital Section of our library we have 34 e-books focussed on research ,career & competition oriented areas which are available online as well as offline with a platform to evaluate performance of the student with the help of online test.This platform is a part of our digital library.

Literary Manuscripts of ShriGajananMadhavMuktibodh, ShriPadumlalPunnalalBakshi and ShriBaldeo Prasad Mishra are available in the Triveni Literary Museum, which is situated in the main institution campus. It is attached with a guest house “SrijanSamvad” which is used to host great literary activities.

Data Requirement for last five years:

Provide the description of library enrichment which includes

- Name of the book/ manuscript : 1. Pictorial Atlas of RajnandgaonRiyasatkal

2. Manuscripts of three national level literary personalities

- Name of the publisher: Local college work received from private college body.
- Name of the author- Unknown
- Number of copies- One copy each
- Year of publishing- 1973.

File Description	Document
Any additional information	View Document
link for additional information	View Document

4.2.3 Does the institution have the following

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 6.04

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.35	6.65	3.49	11.05	3.67

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 1.44

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 72

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution adopts policies and techniques for adequate technology deployment that provides a large range of IT amenities and services with an up to date networking environment to support all students and staff for their learning, research, teaching, and administration. The institute facilitates services like advanced network facilities, Internet security system, anti-virus software, Network services supporting to the Distribution switch level, ADSL Modems, and Wi-Fi services. Implementation of LAN/wired network of the Computing Services Centre has enabled the staff and students to connect easily within campus to the campus network in a wireless manner. With this, college blocks, laboratories, seminar halls and selected places in departments have excellent Wi-Fi connection quality at a speed of up to 10-15 Mbps. To protect the network and data from the potential attack institute has quick heal and NPAV internet security antivirus system upgraded in 2018 for 1 year. The Security System runs 24-hours non-stop and provide network services to support the IT needs of the Institution. Software and hardware are upgraded periodically as when a demand for the same arrives.

The present age is dependent on IT, ICT, Computer, Internet and Wi-Fi. All the techniques are directly or indirectly related with computer system. Keeping these changes in mind, the college has started new courses like B.Sc. (Computer Science), B.Com.(Computer Application), BCA, M.Sc. (Computer Science), DCA, PGDCA, Add-on courses in 4 subjects, PG Diploma in Tally. The institution also provides computer with internet facility to all the departments through Wi-Fi and LAN. Chips Wi-Fi and Jio Wi-Fi are also available in the campus with 10 Mbps broadband connectivity.

There are two computer labs, one English language lab for e-resources with 185 computer systems in all available in the institution. Our students and Faculty members are using Educational websites like, Khan Academy, edx, coursezra, phet, wolfram alpha, npt EL, and Swayam, Saksham.

All the computers are connected with LAN 10/100/1000 Mbps internet connectivity from broadband connection of BSNL.

Sr. No.	Name of Item	Quantity
1	Computer	128
2	Printer	20
3	Smart Board	06
4	Internet Connection with Broadband at 10 mbps speed	08
5	Lease line on latest 4G technology at 10 mbps speed (Jio)	All departments,

		office, library and labs
6	Wi-Fi Chips	whole campus
7	Wi-Fi Jio	whole campus
8	LCD Projector	20
9.	Inflibnet, Shodhganga	subscription
10.	e-library	Since 2012

File Description	Document
link for additional information	View Document

4.3.2 Student - Computer ratio	
Response: 38.3	
File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)	
?50 MBPS	
35 MBPS - 50 MBPS	
20 MBPS - 35 MBPS	
5 MBPS - 20 MBPS	
Response: 5 MBPS - 20 MBPS	
File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)	
Response: Yes	

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 53.21

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
61.25	60.07	68.52	49.6	54.63

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institute through its organizational division ensures that all support services are functional and available to the students at all times. Academic calendar, timetables, Prospectus, alerts through SMSs, emails, information available on the website make the procedures, policies known to all. Our feedback system is prompt and effective.

Classrooms: Each department has adequate number of classrooms required to run the academic schedule smoothly. All the classrooms are well maintained, clean and ventilated and are also made available for government organizations to conduct competitive exams.

Laboratories: All Science departments have well equipped laboratories with up to date infrastructure for enhancing and promoting desired teaching and learning environment. Each lab has a lab-in-charge and a lab assistant who maintains & updates the services and equipment time to time. The institution has also established a well equipped Central Laboratory with advanced equipments for research purpose. The college has English Language Lab, Mathematics Lab & Sanskrit Lab as well.

Computers: The institute has 128 computers with internet connections. The whole building is connected with LAN connectivity. The campus has been made fully wi-fi with the speed of 10 mbps. Networking facilities and computer maintenance is done through vendors.

Library: Central library accommodates various departmental journals, books in print and digital form. The library is registered in N-list and Shodhganga. It has subscriptions to various research journals and e-books through N-list and Inlibnet. The library is well maintained by the Librarian and his team, taking the guidance from library committee which in turn acts as inputs from all stakeholders.

Restroom facilities is provided to women students and staff. Institute has installed sanitary napkin vending machine and one sanitary napkin incinerator machine for safe disposal of used ones, keeping health and hygiene as a primary consideration.

The institute provides **sports facilities** like cricket, basketball, volleyball, throw ball etc. Apart from this, there is a gymnasium with latest gym equipment. Students can play indoor games like TT, Carom board, Chess, Snooker table etc.

Medical facility is available to students and staff on campus. A full time doctor is available who can take care of medical emergencies. A medical assistant, lady assistant and an ambulance are permanent features of the medical assistance.

Maintenance & Safety: Institute environment is kept clean, green and all amenities such as water for drinking, restrooms, gardening, and power are available 24x7 through dedicated housekeeping staff. They are facilitated through bore wells, dedicated water tankers, RO plant, Sewage Treatment Plant (SWT), augmented by Rain Harvesting Scheme. All these are looked after by Maintenance & Safety committee through team of expert tradesman.

Sports Ground: In the main college campus of 10.5 acre area is available for sports grounds viz. Volleyball, Basket Ball and badminton Courts, Kabaddi, Kho-Kho, Table-Tennis and other indoor games. 5 acre land has been sanctioned for improvising the sports facility.

Feedback systems: Suggestions, surveys, complaint registers provide necessary course correction mechanism to ensure students satisfaction to the maximum.

File Description	Document
Any additional information	View Document
link for additional information	View Document



Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 63.48

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1976	2402	2614	2889	3342

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.21

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
266	110	98	28	10

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. Guidance for competitive examinations
2. Career Counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and Meditation
- 8. Personal Counselling

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

Response: 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 13.6

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
969	528	344	794	315

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0**5.1.5.1 Number of students attending VET year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of of students benefited by Vocational Education and Training (VET)

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response: Yes****File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response: 1.6****5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
59	34	08	00	04

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 24.63

5.2.2.1 Number of outgoing students progressing to higher education

Response: 345

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 21.69

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
55	17	06	08	21

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
167	83	28	43	140

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

Response: 10

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	4	01	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The main goal of the Student Council is to create a bridge among college administration and students. The Professor in-charge of the Union and his team coordinate the complete process of student's election from nomination to declaration of result and monitoring of the activities of student's council. The college student's council for institution consists of the following members:

1. President
2. Vice President
3. Secretary
4. Joint Secretary

The members of the Students Council works in the following areas:

Board of Studies: The involvement of Student Council in Board of Studies plays an important role in designing the syllabus as per students' and today's need.

- The student council and alumni participate in the meetings of the Internal Quality Assurance Cell too as a members and give important suggestions regarding the development of the college and benefits of the students.

Janbhagidari Committee: The student council also participates actively in the Janbhagidari Committee, which takes decisions for the development of the institution.

Science Club: The club is made for the promotion of basic science and the activities related to it. The club organises science day and days of importance in the field of science.

Eco Club: Various activities like poster making, slogan writing, and essay competitions are organised by the club throughout the year in association with NSS/NCC. Free compulsory 20 hours services related to environment issues are given by the first year students which are also monitored by the club.

Departmental Associations for Students: All Departments make their Associations on merit basis with the involvement of degree and PG students both. They organise various types of activities like debate, group discussions, lectures by eminent speakers etc. department-wise.

Photography Club: The club consists of the students of journalism department. They maintain the records of the activities of the institution through collection of photographs and videos.

Cultural Association/Club: Fourth Saturday of every month is dedicated to **Talent Hunt**. The competitions are held on these days to search the hidden cultural talents of the students and promote them to make their career in their field of interest.

Sports Association/Club: The sports club under the leadership of sports officer of the institution trains the students in their sports/games of interest and promotes sports activities. As a result of it many of our students have participated in state, national and international level games/sports.

Vivekanand Club:To promote the ideas and thoughts of Swami Vivekanand, a training programme is being organised by the NSS/NCC unit of the institution in collaboration with Swami Vivekanand Ashram, Narainpur, Bastar.

Literary Association/Club:A literary association is also formed in the institution. It organises guest lectures for the betterment of students by inviting eminent speakers of the field. Various literary competitions like debate, skit, essay writing, group discussions, storytelling, poetry recitation, extempore etc. are organised. Literary week is also celebrated by the association. It also contributes for the quarterly college newspaper “**Digvijay Campus**” being published since last three years and college magazine “**Pragya**”being published since last 61 years continuously.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 42

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
42	42	42	42	42

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

We have a registered college Alumni Association under Society's Registration Act, 1860. Membership to the alumni association is free. Association regularly meets and interacts with the college administration. Annual Alumni meet is organized yearly at institutional level apart from alumni meetings in the departments. The alumni of the institution have given their contribution through funding for labs (they have donated for chemistry and central lab), donate books for college library, have funded for construction of chemistry building. Few alumni members have also funded free education to needy BPL students.

Main objective of the Association is to bridge the gap between the college students and alumni. They are pride of an institution. In our institution all the departments regularly organize alumni meetings and they spend time with their juniors and share their educational experiences.

Role model and inspiration

Institutional Alumni are an effective role model for the students. Experiences shared by the alumni with students whether about time management, financial management, development of self-discipline and character or career management can be more easily accepted as a guidance and inspiration for students.

Career Mentor

The alumni are the best career mentors. They give valuable advice to postgraduate and graduate students of the final year. They provide their valuable guidance to students regarding how they can get jobs in private and government sectors. They share their own experiences and keeping this in mind the alumni are invited as members in the meeting of the Board of Studies, to provide thoughtful and valuable suggestions during the meeting.

Providing expertise : Besides that, the alumni contribute their expertise related to their occupation for developing new study programs in the department as well as college. Alumni also contribute services as guest lecturers, advisors, industrialist experts, and entrepreneur and cooperative partners in projects with the college. Some of the alumni of the college have their small industries in the city and it opens new job opportunities for the students.

Provision of fund for the infrastructure of college:

Alumni, especially the senior ones who are more stable from economic prospective, are able to reduce the financial burden of college by providing economic help to the college. The endearment fund sustains the sponsorship of significant programs, scientific research, library, furniture and scholarship for economically poor students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

Response: <2 Lakhs

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response:** 42**5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
11	09	08	07	07

File Description	Document
Report of the event	View Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision: To provide quality education to the students of rural and tribal belt in the surrounding areas and to develop skills among students by keeping balance between the traditional human values and the new global challenges.

Mission:

- To empower the students from diversified background of this region by providing them holistic education with scientific temper and logical thinking and to make them socially committed and compassionate individuals.
- To achieve integrity through excellence in teaching, learning and research.
- To involve students in community service and promote responsible leadership qualities in them.
- To promote environmental consciousness, cultural heritage, social, spiritual and human values.
- To improve employability and professional skills among the students.

Different activities reflecting the vision and mission of the institution are:

1. **Induction Programme:** The institution organises Induction Programmes every year for the students, in which the students are apprised about various courses, schemes, facilities like career guidance, library, laboratories, scholarships, sports, NCC/NSS/YRC, free Spoken English classes etc. We prepare the students for their future strategy and planning by apprising them about the mission and vision of the college.

1. **Syllabus:** The syllabus of the institution is framed in such a way that after completing their degrees from our institution they find themselves fit in the present competitive scenario.

2. **Skill developmental Courses:** Our institution runs 4 add-on courses, 11 certificate courses and other vocational courses under MMKVY for their skill development along with their regular degree courses.

1. **Campus Selection:** Campus selection is organised by the college from time to time to provide better job opportunities to our students.

1. Training for Competitive Exams: The institution provides various coaching classes for competitive examinations and different skill developmental programmes to promote entrepreneurship among them.

1. Laboratories: The institution has well equipped laboratories in all the science subjects and a Central Laboratory for research purpose. We have English Language Lab to provide English communicative skills to students.

1. Cultural/Sports Facilities: The institution promotes students' talents in the cultural and sports field, trains them and enables them to compete in the state, national as well as international level events.

1. Rich Library: The institution offers a rich library to the students and research scholars. It has a very good collection of course books, reference books, journals, books and e-books for competitive exams.

2. Personality Development Classes: The institution organises personality development classes to students to improve their confidence to face competitive examinations. The PD programmes are highly helpful to the students who come from a rural background.

1. Free Education to Naxal Affected Students: Keeping the vision of the institution in mind, free education, free stationary and extra books are given to the Naxal affected students.

1. Scholarship: Various Government scholarships are provided to the economically challenged students.

Leadership Skills: Leadership skills are inculcated in the students through the activities being carried out under different students associations formed by all the departments.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Our institution being an autonomous institution is free to take decisions in order to give quality education to the students. The management of the institute consists of governing body constituted by regulatory bodies with a panel of members namely the Chairman, Members, faculty members of the college, external educationalists or industrialist of eminence, an AICTE nominee, a UGC nominee, state government nominee, a university nominee and the Principal of the college as the Member Secretary. The governing body functions subject to the existing provision in the bi-laws of the university and the rules laid down by the regulating bodies. The principal of the college is the head of the institution providing required leadership to the institution and its systems. The principal ensures that all provisions of the university bye-laws, statutes and the regulations are followed. He convenes the meetings of the Vidya Parishad, the Academic Council, Board of Studies, Jan Bhagidari Committee, Planning and Monitoring Committee, IQAC etc.

These committees are the work forces which report to the Principal and work under his guidelines. To look after the academic works of the institution a senior faculty member has been deployed as the Vice-principal. Further there are three faculty in-charges (Arts, Commerce and Science) who report to the Vice-Principal. The last in the academic responsibility are the heads of the departments. All the students are also actively engaged through an effective bottom-up approach feedback mechanism and involved in decision-making process. They are also members of Board of Studies, IQAC etc. Periodic meetings of all the Heads of the department and departmental meeting are held to convey and to implement decisions taken by the committees.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Govt. Digvijay College is an autonomous college founded in the year 1957. It has completed **SIXTY** years of its existence. The growth of the institution has been remarkable. The College today stands like a colossus, proud of the thousands of alumni that adorn positions of prominence in all walks of life, thanks to

the education, they received in their alma mater. The college was conferred autonomous status by UGC in 1992-93. The administration of the institute consists of a governing body, constituted by regulatory bodies with a panel of members namely State Government nominees (educationist, industrialist, social worker, administrator), University nominee, Principal nominee, Head of the institution and chaired by the educationist. It is the supreme body which sanctions and approves all the initiatives/proposals of the institution. As the vision of our college is to provide good quality higher education with good academic environment and good result to the students of tribal belt, we are successfully providing education to the deprived section of the society and getting good results as well. As a result there is great demand to seek admission in this college.

Our institute, which has a historical legacy and is well known for its heritage, is striving hard today to adapt the new technological methods of education to compete with the global needs of present scenario. The courses, as per the need of today's competitive IT world, have been started in the college and are running successfully.

The Placement Cell of the college continuously organizes the coaching classes for competitive examination and invites different industries and corporate groups for the campus placements of the students.

As the sickle cell is one of the most prominent disease, commonly found in this belt, the college has established the **Sickle Cell Laboratory**, which provides free testing facility of the sickle cell to not only to the students of rural and tribal areas but also the people of the society. It is also engaged in further research work on this disease.

Due to the efforts made by the institution, scholarships from corporate groups like; **Mahindra Finance Ltd. & Laureal Pvt. Ltd.** have also been provided to the meritorious but economically challenged students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and

functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Govt. Digvijay PG Autonomous College, Rajnandgaon is an autonomous college established in the year 1957 and affiliated to Pt. RavishankarShukla University, Raipur. After 2015 it came under jurisdiction of Durg University. Being an Autonomous College all the bodies and committees of the institution work under the directives of the Autonomous Cell. The Chief body of the autonomous cell is the Governing Body consisting of State Government nominees (educationist, industrialist/business expert, social worker, administrator), University nominee, Principal nominee and Head of the institution and chaired by the educationist. It is the supreme body which sanctions and approves all the initiatives/proposals of the institution. Then comes the Academic Council consisting of three University Nominees, Principal nominee, Heads of all the departments and chaired by the Principal which approves the academic activities of the institution.

Further at Academic level comes the Board of Studies which consists of the VC nominee, Principal nominees, Industrialist member, alumni member, student member and the faculties of the concerning department. The members of Board of Studies design and finalize the syllabus of the courses.

The institution's Academic Committee is headed by the Principal. He is assisted by the Vice-Principal (a senior faculty in-charge). The Vice-Principal gets the help from the three faculty-in-charges (Arts, Science & Commerce). The faculty in-charge observes the teaching-learning process by timely checking the daily diary, attendance registers, timely completion of syllabus etc. Heads also monitor the teaching work regularly. Professors, Lab Attendants and Lab assistants are there to help and support the smooth functioning of departmental works.

There is a Financial Committee which consists of financial expert, administrator nominated by the Principal and members of autonomous committee.

Examination Committee is another important committee working under Autonomous Cell. Our institution offers both semester as well as annual examinations for the regular and ex-students of UG/PG/Diploma/PG Diploma/Certificate Courses etc. Internal quarterly examinations and Pre-Annual Examinations are also conducted by the examination Cell. Throughout the year some or the other examination is functioned within the institution. For smooth functioning of the examinations the Chief Controller is assisted by controller who then further is supported by the Deputy Controller. The Deputy Controller gets the assistance from three Assistant Controllers (one for Arts, one for Science and one for Commerce). Further there are invigilators and other technical staff for their support. Our institution being a lead college has also got the honour of being Valuation Centre for four universities; Pt. RavishankarShukla University, Raipur, HemchandYadav University, Durg, Bastar University, Jagdalpur and Bilaspur University, Bilaspur.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

Response: All 5 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Various committees/cells are being functioned effectively to address various issues for smooth functioning of the institutional activities/tasks. These cells and committees support the academics and administration work run smoothly. The committees are as follows:

- 1.Staff Council
- 2.Discipline Committee
- 3.Anti-Ragging Committee
- 4.Amalgamated Fund Committee

5. Internal Audit Committee
 6. Purchase and Write-off Committee
 7. Teachers Appraisal Analysis Committee
 8. NAAC & IQAC Cell
 9. UGC & Cell
 10. NRC Cell
 11. Legal Procedural Cell
 12. Website Committee
 13. Student Union
 14. College Magazine and Newsletter
 15. Literary Activities Committee
 16. Career Guidance & Skill development Cell
 17. College Research Activity and Research Journal Committee
 18. Women Grievance Redressal Cell
 19. Scholarship Committee
 20. Cultural & Youth Festival Committee
 21. Library/SC,ST Cell and Free Stationary Distribution Cell
 22. Information/ SuchnaAdhikarCell
 23. Sports Club
 24. YRC, Medical and Psychological Counselling Cell
 25. NCC (Boys& Girls)
 26. NCC (Naval)
 27. NSS (Unit 1& 2)
 28. Building Construction Committee
 29. Cycle Stand Maintenance Committee
 30. Teaching/Non-Teaching Staff Capacity Upgradation& Training Cell
 31. College Time-table, Teaching Management Cell and Faculty in-charges Committee
 32. Lead College Committee
 33. Quarterly, Half Yearly and Internal Exam Conduction Cell
 34. Hostel committee
 35. Canteen Committee
 36. SrijanSamvad Committee
 37. Income Tax Calculation Committee
 38. Alumni Cell
 39. Equal Opportunity Centre
 40. Grievance Redressal Cell
 41. Self Financing Curriculum Committee
 42. Add-on Course Committee
 43. RUSA Committee
 44. Research Committee
 45. Eco-Club
 46. Science Club
 47. Green Audit Committee
 48. Energy Audit Committee
 49. Panchmukhi Development Programme Committee
-
1. Clean Toilet and Campus Management Committee
 2. Pure Drinking Water Committee

- 3.College Building Maintenance & Renovation Committee
- 4.Academic Audit Committee
- 5.College Wi-Fi and Internet Maintenance Committee

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Institute recognizes and endeavors to maintain the welfare of all the employees with a high degree of satisfaction. The following are some of the amenities/service facilities provided to the Teaching and Non-Teaching staff:

- 1.**Faculty development Programmes:** The institution,from time to time, organises Faculty Development Programmes (FDP) both for teaching and non-teaching faculty to enhance their working capacity and improve their work skills. Regular basic computer training programmes are organised by the institute to make the staff techno savvy. The workshops on Research Methodology, funding agencies, Lab equipments maintenance, office maintenance, workshop on accounts and purchasing rules etc. are also organised by the institution.
- 1.**Free medical check-up:** Free medical facility is provided to the staff along with the students supported by Youth Red Cross cell of the institution. An MBBS doctor visits the institution for the purpose twice in a week and gives medical assistance.
- 2.**Three days special leave:** The institution has a provision to sanction three special leaves per year to teaching staff pursuing for the degree of PhD/project Work. It helps and promotes urge to research among the staff.
- 3.**Swami VivekanandSahayata Club:** Swami VivekanandSahayata Clubis a Staff-cum student Welfare Fund, a fund to support the staff at the time of crisis made by the institution. The faculty members of the institution help other faculty members with financial support at the time of need.
- 4.**Sports facility:**Sports and Gymnasium facilities are available for all Teaching and Non-Teaching Staff of the institution.
- 5.**Festival Advance to non-teaching staff:** Festival advance is given to class III & IVstaffs who applies for it ones in a year.
- 6.**Online Tutorial:** An online Spoken Tutorial Course by IIT Mumbai for the teaching/non-teaching staff along with the students is being run by the institution.

Other facilities which are provided to the teaching and non-teaching staff of the college are as under:

1. Provision of a separate room with IT facilities for each department.

2. Provision of an excellent canteen in the campus.
3. Provision of Maternity leave/Paternity Leave.
4. RO drinking water in various locations along with water dispensers.
5. Free clothing/uniform to Class IV employees
6. Disability Allowance- as per govt. norms.
7. Washing Allowance- Rs. 75 per month per head to class IV.
8. 1 % reservation in all the courses for family of teaching/non-teaching staff.
9. Free ship of Janbhagidari Fee to the family of teaching/non-teaching staff.
10. Quarters are allotted to the teaching/non-teaching staff of the college as per requirement.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 6.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	14	07	04	01

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 100

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
112	111	107	107	109

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff**Response:**

Annual staff performance appraisal system consists of appraisal by:

- 1. Students through feedback form:** Feedback is taken from the students on an yearly basis. The students give their feedbacks through three different forms one of which is on teaching faculty. The feedback taken from them are analysed and further action is taken with corrective measures.
- 2. Annual Appraisal Committee:** An Annual Appraisal committee consisting senior professors of each stream is formed by the Principal. The committee assesses the authenticity of the Appraisal filled by the teaching faculty and forwards them to the Principal for further action.

Principal: Principal is the reporting officer who reports and forwards the appraisal of the teaching faculty to higher education for final marking. Annual Appraisal of non-teaching staff is done by the Principal.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

The institution conducts Internal as well as external financial audit on regular basis. The internal financial audit is done by the Internal Financial Audit committee on yearly basis. The External Financial Audit is done by the AG and by the Department of Higher Education timely.

Sr. No.	Financial Year	Head of the committee
1	2013-14	Shri S.K. Shrivastava Retired Manager, Gramin Bank, Rajnandgaon
2	2014-15	Shri S.K. Shrivastava Retired Manager, Gramin Bank, Rajnandgaon
3	2015-16	Shri S.K. Shrivastava Retired Manager, Gramin Bank, Rajnandgaon
4	2016-17	Shri B. S. Bais

5	2017-18	Govt. Digvijay Autonomous PG College, Rajnandgaon Shri B. S. Bais Govt. Digvijay Autonomous PG College, Rajnandgaon
File Description		Document
Link for Additional Information		View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 28.47

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
12.8	5	9.47	0.7	0.5

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our institution is a government college which gets funds through:

1. Government Grant
2. UGC / RUSA Grant
3. Jan Bhagidari Committee (through fee)
4. Fee from Self Financing Programmes
5. Autonomous Fund
6. Alumni Fund
7. Teachers' Contribution (Vivekanand Fund)
8. Consultancy Fund
9. CSIR/ DMF Fund
10. Amalgamated Fund
11. DST & C-Cost

The various departments of institution, IQAC and other important committees submit their proposals to the Principal. After review of the proposals, the finance committee chaired by the Principal allocates the budget. Then, the Purchase Committee floats tender as per Chhattisgarh Government Purchasing Norms. The quotation process and purchasing is done through GEM. The tender is finally given to the L1 as per the recommendations of Purchase Committee. Then the Principal sends purchase order to the L1 Firm. The item is received and verified by the concerning departments/ Store. After verifying the purchased item, the bill and purchased item is put up to the Registrar who further puts it to the Principal for payment. The Principal then forwards the bill to the Account Section. Account Section again checks the procedure and after getting satisfied with the purchasing procedure, he sends it to cashier. The cashier then pays the bill through RTGS/ Cheque/Bank Draft. Finally, the Internal Audit Committee checks the whole procedure for transparency and authenticity.

Mobilization of these resources is done to achieve these objectives

1. Ensure smooth operation of organizational activities
2. Sustainability and quality improvement of organization
3. Growth, expansion and renovation of institution as well as its IT facilities
4. Research promotion and effective teaching-learning process
5. Supports innovation and technological development
6. Establish links and supports between various stakeholders
7. Supports ongoing and future planning of organization
8. To initiate new courses in order to fulfill the need of the hour
9. For Training, Capacity Building and Placement
10. To promote Sports, Cultural, and Literary activities
11. For Extension and awareness programmes
12. Student and staff welfare & support facilities

Procedure to prepare annual estimates of Income and expenditure

1. All the departments, IQAC and other core committees propose their annual financial plans based on academic planning to the finance committee of the institution to achieve educational purposes and

objectives.

2. The proposed budget is examined and approved by the finance committee and other essential committees of the institution for the academic year.
3. The administrative and financial approvals are taken from competent authorities as per state government/ UGC norms.
4. The approval and sanctioning of the budget is done keeping in mind the attainment of Programme Outcomes and Course Outcomes.

The Finance committee/Internal Audit Committee is responsible for observance of regulations relating to maintenance of accounts of income and expenditure for transparency and authenticity as per government/UGC norms.

While sanctioning/ allocating the funds for various purposes the vision, mission, goals and strategic plans of the institution are kept in mind.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes, IQAC has contributed significantly to institutionalize the quality assurance strategies and processes in the Institution. The following are the major focus areas of IQAC:

- 1.To set benchmarks and parameters for quality sustenance through various academic and administrative activities of the institution after discussion in the staff meeting at the beginning of the session and analysis of the feedback from stakeholders.
 - 2.To monitor the course designing, examination reforms and evaluation of students' performance.
 - 3.To ensure maximum utilization of infrastructural facilities and the available ICT resources.
-
- 1.To ensure proper implementation of the academic calendar.
 - 2.To organize regular meetings of IQAC to discuss various measures related to quality enhancement.

3. To organize inter and intra institutional seminars, conferences and workshops.
4. To suggest for the extension and up gradation of Classrooms and Laboratories.
5. To promote automation of Library and its facilities.
6. To monitor Feedback from different stakeholders, its analysis and implementation of the suggestions given.
7. To prepare AQAR every year and send it to NAAC within time.
8. To review the Course/Programme Outcomes attainment periodically to improve COs and POs.

Two practices institutionalized as a result of IQAC initiatives are as under:

1. Expansion and Up-gradation of Lab for research promotion:

The institution offers a variety of courses under science stream. Keeping this in mind the laboratories of all the science subjects are kept being upgraded. Keeping in mind the importance of research, the research facilities in the laboratories are being incorporated.

After realising the need of improvising the laboratories for research purpose the IQAC cell discussed it with stakeholders and decided to set-up a **Central Lab**. The IQAC suggested to the Principal and he discussed it with the Academic Council. The proposal was further put forward to the Finance Committee which passed the set-up of a Central Lab. Further the proposal was put up to the Governing Body for final Approval.

After getting final approval from the Governing Body, the establishment of the new Central Laboratory was done.

1. FDP for Teaching/non-Teaching Staff:

Being a government institution, there is no provision in the institution for direct recruitment of the teaching faculty. Guest lecturers are appointed every year against the sanctioned posts of teaching faculty. Various Faculty Development Programmes (FDPs) like Computer Training programmes, Workshops on Research Methodologies, Workshops on Funding Agencies etc. have been arranged to enhance their capacity and skills.

Administration is the backbone of any institution and trained Lab Technicians are a great support for practical and research purpose. So, it is necessary to get the office staff updated with latest technology. Various FDPs like Lab equipments maintenance, office maintenance, workshop on accounts and purchasing rules etc. are also organised by the institution.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

In spite of having adequate availability of physical infrastructure, the institution has planned for future expansions to promote a good teaching-learning environment. Internet bandwidth is enhanced to encourage e-learning and self-learning, enhancing the usage of seminar halls, classrooms and smart classrooms, thus promoting the implementation of ICT.

Faculty members are encouraged to adopt advanced learning techniques as teaching pedagogy. The internal Academic Audit is carried out every year and any shortfalls identified are addressed.

The Institute encourages collaborative learning between industry and academia to provide practical and real-world experiences to students. This emphasis on holistic education with a technology-enabled environment makes the institute a reputed and preferred one. The teaching methodologies are improvised continuously by adopting several best practices, enabling the learning by evolution rather by enforcement.

Two examples of institutional reviews and implementation of teaching learning reforms facilitated are as under:

1.Video-Clippings prepared by all the departments and uploaded in website for stress management:

Our institution is a family and the Principal is the head of this family. One science student called the Principal at late evening hours during examination having doubts in some topic. The examination was on the next morning. The Principal called the concerning faculty and asked him to come one hour before the exam. The student was also conveyed and his doubt was cleared.

This was a striking point, which gave a thought to the Principal. He discussed it with the IQAC members. The Principal and the IQAC members together came to the conclusion that video clippings of all the difficult and important topics in all the subjects should be prepared and uploaded on the website. It was conveyed to all the departments in the meeting of Academic Council and also through a notice from the Principal. The initiative regarding the formation of video clippings started. The Video clippings are also uploaded in YouTube.

1.Saturday Activities by Students:

It is a practice of the institution to organize different activities on Saturdays. As per learning requirement of the students different departmental activities like Power Point Presentations, storytelling competitions, script writing competitions, group discussions, extempore etc. are organised by the students. It helps the students improving their confidence and leadership qualities.

On every third Saturday various college level literary competitions under the umbrella of Literary Association are organised. The Literary Association promotes writing skills of students like poetry & prose

writing, the journalism skills, art of writing etc. The outstanding works are published in the college magazine and newsletter.

On every fourth Saturday, Talent Hunt programme is organised. Various competitions like Singing, Dancing and one act play, etc. are organised to search the hidden talent of the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 13.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	09	20	12	10

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above**Response:** Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Annual reports of Institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

In the Second Cycle of Accreditation, the members of NAAC Peer Team gave a few suggestions for improvement and initiatives have been taken to act upon those suggestions:

1. A formal mechanism to take feedback on curriculum from various stakeholders to be developed.

Feedback is taken from the students on curriculum and after analysis, corrective measures are taken.

1. To fulfil the need of competent and qualified teaching faculties.

The institution being a government institution does not have free hand to appoint its teaching faculty. However, with efforts by college, now the number of regular qualified teaching faculties has been raised to fifty eight.

1. To improvise research activities in the departments.

Presently, 4 departments; Hindi, Economics, Chemistry & Commerce; are recognised as research centres. Proposal for 5 other departments for research centre has also been sent.

1. To provide residential facilities for research scholars and faculty.
 1. seater Boys and Girls Hostels are under construction.

5. To improve average number of walk in per day in the library.

Best library (both for e-library & traditional library users) user award is given to both students and Faculty. A complete Ac reading room with journals/ question banks/ answer copies of the toppers of each class provides a better reading milieu to the students.

1. Not to delimit the Grievance Redressal Cell to the women only.

The institution has formed Equal Opportunity Cell and Grievance Redressal Cell for boys students as well.

1. Dropout Rate in UG classes to be decreased.

Special classes for slow learners, advanced learners and Remedial classes are organised by the departments to decrease drop-out rate.

1. Placement of the students should be improved.

The Career Guidance Cell organises free coaching for PSC, NET/SET, NDA, Air force, and other competitive examinations. Workshops and Guest Lectures are also arranged for the students in different subjects like Soft Skill, Personality Development and Career Building. LIC, Vedanta Aluminum and Power Company, BalcoKorba, Tech Mahindra, are some major companies which organize campus in our institution. In the session 2016-17, 77 students were placed and in the session 2017-18, 143 students got benefited through Placement Cell.

1. Proper record of the student progression needs to be maintained.

The Career Guidance Cell and all the departments are maintaining a proper record of the student progression.

1. To make a policy for periodic review of administrative and academic departments.

Internal Accounts Audit and academic Audit are done in the campus.

1. To work towards exposure of teachers towards current academic challenges.

Teaching faculties are provided computer training and motivated for ICT enabled teaching. They are also encouraged to take more research projects and are promoted to deliver guest lectures outside the institution.

1. To improve the Grievance Redressal Mechanism.

- A proper record of the complaints/grievances of the students is maintained and reformative actions are taken on them.
- Provision for providing photocopy of annual answer sheet to the students who want, has been made to make the student satisfied about his result.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 11

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	02	01	03	01

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2 Institution shows gender sensitivity in providing facilities such as

a) Safety and Security

b) Counselling

c) Common Room

Response:

The following Safety and Security measures are taken by the institution:

- Women Grievance Redressal Cell of the institution holds meetings with the female students and does their counselling. They also inform them about the working of the cell and about kind of help/support from the cell, they can get, when they need.
- Every year **Raksha Team** of local/district police is invited in the institution to apprise the students about the procedures of registering complaints to the police, how to file FIR, POCSO Act etc.
- **CCTV Cameras** have been installed in various sensitive locations of the Institution and continuous monitoring is done through the office of the Principal.
- Every year a letter is sent to the nearest police station for **providing police protection** to the female students particularly at morning (when classes begin) and evening (when classes are over) hours.
- The Principal has made a committee comprising the teaching faculty for **monitoring of the campus**. The teaching faculty in free periods take a round of the campus to check any type of mis-happenings.
- The Women Grievance Redressal Cell from time to time organises **Self Defence training**

programmes for the female students.

- **LPG users awarenessprogrammes** are also organised by the institution where the dealer of LPG is invited with his team to spread awareness among the students on safe use of LPG at home & business.
- Every yearthree days workshop is organised by the Women Grievance Redressal Cell of the institution on **legal rights of women**. Senior advocates, social activists and civil judges are invited to apprise the students regarding their legal rights.
- Various **competitions** like essay writing, speech competition and extempore on legal rights to women and human rights are organised by the institution.
- Every year, the institution organises **lectures on women's medical/health problems**. Senior Gynaecologists are invited to take interactive sessions with the female students and staff of the institution.
- **Personal Counselling:** The Career Guidance Cell of the institution maintains a register. The students having any type of personal and psychological problems consult the Cell. The Cell consults the psychologist and fixes their appointment for counselling.
- **Specially Abled Students' Common Room:** A common room/rest room is separately provided to the specially abled students of the institution. There is an attached toilet for the use of specially-abled persons. Study materials like magazines, newsletters are also available in the rest room.
- **Sanitary Napkin Vending Machine and Incinerator:** Sanitary Napkin Vending Machine and Incinerator is also made available for the female students in the common room for availability and safe disposal

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 63.21

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Response: 83348

7.1.3.2 Total annual power requirement (in KWH)

Response: 131852

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 50

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 11000

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 22000

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

- **Solid Waste Management:**

1. The used answer books from the Examination Cell and written-off books from the library are sold to the Scrap Dealers time to time. Fund is also generated through this way.
2. The institution with the aid of Municipal Corporation has installed big dust bins in the college campus at various places. Dust bins are also kept inside all the classrooms and in each department. On daily basis the garbage is collected from all the departments, classrooms and common places. They are dumped at one place and collected by the Municipal Corporation. The Corporation further recycles the reusable items and rest is safely disposed.
3. The institution believes in preservation of natural resources. Thus, the damaged furniture is not disposed but is reused through repair. In this way, the institution tries to save and preserve the resources for future generation.

- **Liquid Waste Management:**

- 1.As the institution also offers Science courses, various science laboratories are located and are functional in the campus. A Soak Pit is attached to each laboratory. The liquid waste of the laboratories is directed to those soak pits.
- 2.The liquid waste of the department is a part of Municipal Corporation Sewage System.
- 3.The outlets of all the water taps/resources are linked to the nearby gardens. It gives continuous and effortless supply to the gardens of the institution.

- **E-waste management:**

The department of Computer Science collects all the e-waste from different departments and send it to the company for the procedure of right-off. This year, the college has made a contract with the company, ADV Metal Combine Pvt. Ltd., Rasmada, Durg to right-off the e-waste procured from various departments of the institution.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The institution is located in between two large ponds- Rani Sagar and BudhaSagar. Its unique location helps us in managing the rain water. The rain water collected on the roofs of the building located on the bank of the pond is directly attached to the pond, further improving the water level. The outlets of all water dispensers are directed to the nearby garden in the campus. Eight Rain Water Harvesting Systems have been installed near:

- 1.Chemistry Department
- 2.Behind English Department
- 3.Besides Library Building
- 4.In front of IQAC Cell
- 5.New Wing Garden
- 6.RUSA Building
- 7.Mathematics Block
- 8.New Science Building

The installation of Rain water Harvesting System is adding more to the already sufficient ground water level.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- **Students, staff using**

1. **Bicycles:** As the college is located in the mid of the town, the students from nearby areas and villages use bicycle as the medium to commute.
2. **Public Transport:** Some students also come from distant places. They prefer public transports like trains and buses. The institution also provides them bus concession forms.

The staff of the college also commutes by car pooling.

1. **Pedestrian Friendly Roads:** No student vehicle is allowed inside the campus. Thus the ground and the passages of the institution are pedestrian friendly.

- **Plastic free campus:** The campus is declared and maintained as Plastic Free zone.
- **Green landscaping with trees and plants:**
 1. The institution has been developed into a lush green campus.
 2. Green House has been established.
 3. The Botanical Garden is a treasure having rare and medicinal plants.
 4. Mushroom cultivation is being done by the students of microbiology department.
 5. Rain water harvesting systems have been installed at various places.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 5.01

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
72.49	0.82	0.74	0.67	0.6

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above**B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 50

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	10	16	11	9

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 80

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	17	13	18	15

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory

bodies / regulatory authorities for different professions**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**Response:** 42

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	13	07	07	06

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:**

The College prepares its annual calendar and institutional plan well in advance. A Centralized academic calendar is also supplied by the Parent University of Durg. Extra activities like observation of important days and events are incorporated in the College as per the academic and cultural calendars. The institution also prepares its cultural and special days calendar to celebrate the special days such as,

- | | |
|-------------------------|---------------|
| 1. World Population Day | 11th July |
| 2. Kranti Diwas | 9th August |
| 3. Sadbhawa Diwas | 20th August |
| 4. Teachers Day | 5th September |

5. Literacy Day	8th September
1. Ozone Day	16th September
1. World Aids Day	1st December
2. Martyr's Day	30th January (Mahatma Gandhi)
1.	
3. World Book Day	3rd March
4. International Women's Day	8th March
5. Yoga Day	21st June
6. World Environment Day	5th June

The birth anniversaries of great Indian scientists, literary figures, freedom fighters etc are also celebrated throughout the year by concerning departments:

1. Chandrashekhar Azad/	23rd July
2.	
3. Munshi Premchand/	31st July
4.	
5. Major Dhyanchand	29th August
6. Dr. Baldeo Prasad Mishra	12th September
7. Bhagat Singh	27th September
8. T.S. Eliot	26th September
9. Mahatma Gandhi	2nd October
10.	
11. R.K. Narayan	10th October
12. Maharshivalmiki	28th October
13. Jawaharlal Nehru (Children's Day)	14th November
14. Mahakavi Kalidas	17th November
15. Guru Ghasidas	18th December
16. Srinivas Ramanujan	22nd December
17. Swami Vivekanand	12th January
18. Sarojini Naidu	13th February
19. Dr. B.R. Ambedkar	14th April
20. Raja Digvijay Das	25th April
21. Rabindranath Tagore	7th May

The above mentioned days have been included in the college annual calendar and are celebrated by the concerning departments.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes, the institution maintains complete transparency in all its financial, academic, administrative and auxiliary functions.

- All the departments, activities, results etc. are easily accessed through the institution website.
- Academic documents such as academic calendar, examination timetables, and other important notices are placed on notice boards and website.
- To ensure transparency in evaluation and semester end examination results are declared within a month from the date of final examination.
- Administrative policies and schedules are made available on the website.
- All curricular and extracurricular activities are published in the institution newsletter 'Digvijay Campus' and institutional magazine 'Pragya'
- Important notification is sent through SMS and whats app group messages.
- Minutes of meetings of all the bodies are made available in the institution website

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:****Best Practices I**

Title of the Practice: Incentives to the Students

Objectives of the Practice:

The vision of the institution is- 'To provide quality education to the students of rural and tribal belt in the surrounding areas and to develop skills in students by keeping balance between the traditional human values and the new global challenges.' The institution aims at giving the maximum benefit to the students in the form of Teaching by qualified and experienced faculty, Skill Based Training, Scholarships, Campus Interview Training & Campus Interviews, Rich Library, Financial Aid, and encouragement through Cash Rewards and Gold Medals. The objectives of the practice are:

1. To make a competitive environment among the students by giving Gold Medals to the toppers of each class.
2. To give financial support to the students for their achievements in sports at state/national/international levels in the form of incentives.
3. To Promote co-curricular activities among students by providing them cash rewards.
4. To provide completely free education to specially-abled, naxal affected students and fee exemption from exam fee to the toppers of each class.
5. To help underprivileged students join the mainstream.

The Context

It has been witnessed that the competitive tendency in all fields like, academics, sports, cultural and co-curricular, is lacking among the students, due to which there is an absence of zeal among students to achieve their goal. Thus the institution felt a need to bring them affront with other students in this competitive world and to inculcate the feeling of social harmony among other students by bringing the under-privileged students equal to their level.

The Practice

Keeping in mind the above objectives the institution is providing the following incentives to the students:

1. Gold Medals to the toppers of each class in all the streams/subjects.
2. Cash Rewards for the best performers in Cultural/Literary competitions.
3. Cash Rewards for Sports Achievements.
4. Free education to Specially-abled and naxal affected students.
5. Exemption from examination fee to meritorious students.
6. Extra books issued to meritorious, Specially-abled and naxal affected students from Main library.

Innovation and Best Practices: The practice was introduced with the aim of motivating the students to excel in all fields including academics and extracurricular activities like sports, cultural activities, literary competitions etc. The practice also focused on boosting up the specially-abled and naxal affected students of the institution to walk rubbing shoulders with other students.

Evidence of Success: The increasing strength of our college with each passing year reflects the success of this initiative taken by the institution.

Problems Encountered and Resources Required:

There was no such problem encountered in the implementation of this practice.

The resources required are met through Janbhagidari Committee Fund and fund received from alumni, industrialists, eminent people of society and faculty members for the Gold medals to be distributed to the toppers of all classes of the college.

Best Practices II

Title of the Practice: Central Lab Establishment for Community

Objectives of the Practice:

- To bring advanced modern scientific equipments under one roof which will serve the purpose for research as well as community welfare.
- To promote research aptitude among the students as well as faculty members and provide them

advanced technological facilities of research within college premises.

- To update and improvise the pre-existing sickle cell laboratory of the institution.
- To update the pre-existing water analysis laboratory and to include soil testing instruments in it.
- To help initiate new certificate courses in advanced techniques in Soil and Water analysis.
- To generate revenue for the institution by providing lab facilities to researchers and community for sample analysis.

The Context: The Principal of our institution sent a proposal to the Chhattisgarh Govt. to sanction a central lab following the advice of honourable Prime Minister of India given in a speech during his visit to a conference of Agricultural Ministers of the states of India in Sikkim on 17-18 January 2016 to establish Soil testing laboratories in higher education institutions to provide assistance to the farmers during vacations. During Diamond Jubilee Year celebration of the institution honourable Chief Minister of Chhattisgarh Dr. Raman Singh ji announced sanction of Rs. 38 lakhs for establishment of a central lab proposed by the institution for sickle cell and soil & water analysis.

The Practice: The central laboratory has recently been installed in campus and we are expecting it to be a successful instrument to upgrade the facilities in the field of research and analysis.

Innovation and Best Practices: The institution is the first of its kind in Chhattisgarh to implement the advice of honourable Prime Minister of India and establish a central lab to support the students/faculty members/farmers.

Evidence of Success: As the institution has recently established the Central Lab, the evidence of its success will definitely be witnessed in the coming session.

Problems Encountered and Resources Required: Since the institution is surrounded by water bodies from three sides, it is difficult to expand it. It was a challenge for us to get a physical place to establish the lab. The new science building funded by RUSA was the only option left. Hence, one part of the new Science building was used to establish the Central Lab. One more major problem of financial support was resolved by the Govt. of Chhattisgarh by providing Rs. 38 lakhs for the purpose. After the announcement of the honourable Chief Minister of Chhattisgarh a demand letter for financial support was sought from the district Mining Department. It provided the proposed fund in two stages.

File Description	Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Student Welfare & Support:

Student welfare is our primary motto. The activities of the institution reflect the vision and mission of the institution. The institution is working with the aim:

- To empower the students from diversified background of this region by providing them holistic education with scientific temper and logical thinking and to make them socially committed and compassionate individuals.
- To achieve integrity through excellence in teaching, learning and research.
- To involve students in community service and promote responsible leadership qualities in them.
- To promote environmental consciousness, cultural heritage, social, spiritual and human values.
- To improve employability and professional skills among the students.

To achieve this aim, the institution has taken the following initiatives:

Career Guidance Cell: The employment, Guidance and counselling cell of the institution continuously works towards enhancement of the students' welfare activities for their better future. The placement cell started functioning with a very clear objective of ensuring a higher placement record and a better reach to the students of the college. Free coaching for PSC, NET/SET, NDA, Air force, Banking, Railway and other competitive examinations are being provided regularly to the aspiring students. Workshops and Guest Lectures are arranged for the students in different subjects like Soft Skill & Personality Development and Career Building. The cell provides personal counseling to the students. One more important objective of the Cell is to make our students successful entrepreneurs.

Scholarship: To help the poor and needy students coming from remote areas of the district, various scholarships are being provided to the students. From Government scholarship, total 1976 students have been benefitted by scholarship of Rs. 7255032 in 2013-14, total 2402 students with Rs. 8917033 in 2014-15, total 2614 students with Rs. 9853726 in 2015-16, total 2889 students with Rs. 10560614 in 2016-17 & total 3342 students with Rs. 1275226 in the year 2017-18. Other than government scholarship total 09 students in 2013-14, total 22 students in 2014-15, total 97 students in 2015-16, total 111 students in 2016-17 & total 114 students in the year 2017-18 have been benefitted by non-govt. scholarships. A scholarship of Rs. 10,000 to Rs. 2,00,000 under CSR is provided to meritorious students by Mahindra Finance. In addition to these scholarships, fee exemption from examination fee is also provided to the meritorious students of the institution, which creates a competitive environment among the students. A PBF (Poor Boys Fund) fund is also generated from the amalgamated fund and is given to the poor boys as scholarship. Due to the efforts made by the institution, scholarships from corporate groups like; Mahindra Finance Ltd., have also been provided to the meritorious but economically challenged students.

Gold Medals: The institution, in order to motivate the meritorious students and create a competitive environment among the students, has started **Meritorious Students Encouragement Scheme-Gold medals**. Donations have been sought from the alumni, industrialists, eminent people of society and faculty members. The donation, thus collected, is used to give Gold Medals to the toppers of each class (in all streams).

Freeship to Meritorious, BPL, Naxal Affected Students: The BPL and Naxal affected students are given free education (no admission fee, no examination fee, free stationary and books) and examination fee is exempted for the meritorious students of each class.

Incentives to National/International Players: Incentives are provided to the players of the institution winning at national/international level sports events.

Honesty Corner: Some of the departments are maintaining their own honesty corners in different ways. One such way is by providing stationary available to the students. The students take the stationary required from the Honesty Corner and pay the money through an honesty box.

Free Coaching for competitive exams and communication skills: Free coaching for PSC, NET/SET, NDA, Air force, and other competitive examinations are being provided to the aspiring students and free Communicative English and Personality Development classes are also organised for the students of the institution.

Concession of railway/bus services: The students commuting from far off areas, who travel by train or bus get the concession forms forwarded by the head of the institution and they get student concession in the fares.

Financial support for student project: The Autonomous Cell of the institution provides Rs. 10,000 to PG Science students and Rs. 5000 to PG Arts and Commerce students for research projects.

Financial support for excursion, study tours and field visits: The departments (History, Geography) which have excursion as part of their curriculum are provided financial support for study tours of the students.

Entrepreneurship awareness/ development programmes: The following initiatives have been taken to promote entrepreneurship among students.

- The courses under MMKVY are being run in the campus.
- Mushroom cultivation training programmes are being provided.

Financial support for organising guest lectures for students in every department: The institution provides Rs. 5000 to each department to organise guest lectures every year.

Video clippings for stress management: Video clippings made by the faculty members of the institution on difficult topics of concerning subjects have been made available through the college website for stress management of the students.

Free Visit to Vidhansabha and Narainpur Swami Vivekanand Ashram: The students of Political Science department were sent for visit to Vidhansabha to witness the Vidhansabha proceedings.

Free visit and stay to Swami Vivekanand Ashram is also provided to the students and faculty members.

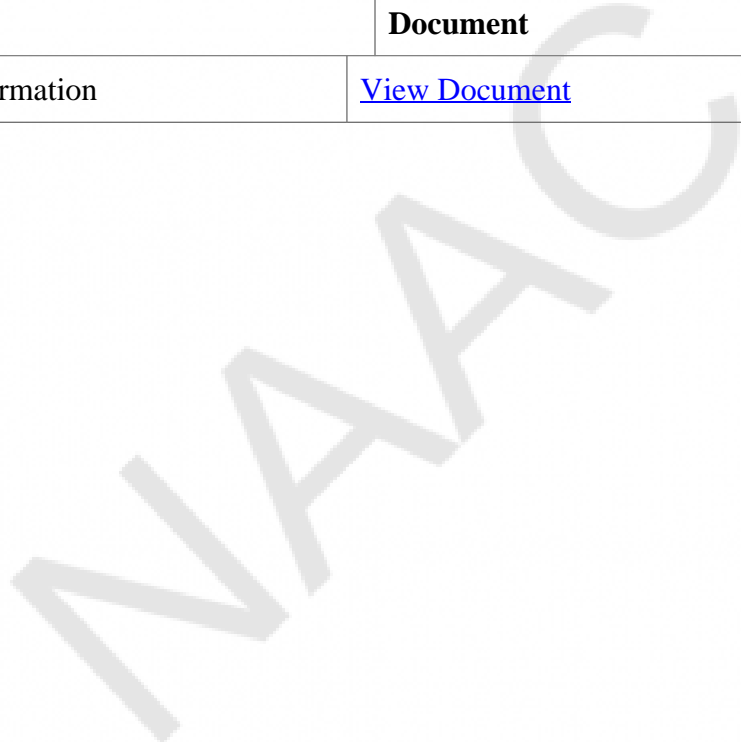
Free Skill development and training courses: 11 certificate training programmes have been initiated and

provided to the regular students free of cost.

Free special certificate course for specially-abled students: A free special certificate “Training in Office Automation for Specially-abled Students” has been initiated by the students to provide technical training to the specially-abled regular students of the institution.

Free Spoken tutorial in collaboration with IIT Mumbai: A free Spoken Tutorial programme in collaboration with IIT Mumbai is being run by the Computer Science department for the regular students and faculty members of the institution.

File Description	Document
Link for Additional Information	View Document



5. CONCLUSION

Additional Information :

- Our college was previously affiliated to Pt. Ravishankar Shukla University, Raipur but in 2015, it came under jurisdiction of newly emerged university, Durg University, Durg (now known as Hemchand Yadav University, Durg, CG).
- In the session 2018-19, the college has started 11 new certificate courses for the regular students of the college without any extra fee.

Concluding Remarks :

We take pride in submitting SSR, prepared by IQAC Govt. Digvijay College, Rajnandgaon. Founded in 1957 and named after its founder late Mahant Raja Digvijay Das ji, the college has come a long way in imparting value based education to the students from different sections of the society including students from rural background and Naxal affected families, fulfilling the dream of Raja Digvijay Das ji.

The college, through its offered programmes and courses has been successful in keeping a balance between traditional human values and contemporary global challenges. With the vision to prepare our students with scientific temper and logical thinking, the college provides various value added courses focusing on these attributes.

Along with high quality academic activities, the college also provides an environment for sports and cultural events to search the hidden talent of the students.

In order to refresh and update their knowledge, the teachers constantly participate in various national/international conferences and Faculty Development Programmes. The college administration tirelessly works towards development of infrastructural, learning and research based resources to achieve excellence in all spheres. Here we conclude our SSR that the logo containing motto of our college stating “Vidya Sarvasya Bhushanam” is being followed.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years 1.1.3.1. Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>37</td> <td>36</td> <td>34</td> <td>31</td> <td>31</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>37</td> <td>36</td> <td>34</td> <td>31</td> <td>31</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	37	36	34	31	31	2017-18	2016-17	2015-16	2014-15	2013-14	37	36	34	31	31
2017-18	2016-17	2015-16	2014-15	2013-14																	
37	36	34	31	31																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
37	36	34	31	31																	
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>1.2.2.1. Number of programs in which CBCS/ Elective course system implemented. Answer before DVV Verification : 17 Answer after DVV Verification: 5</p> <p>Remark : DVV has considered programs only- BA, B.Sc, M.Com, MA and M.Sc</p>																				
2.1.1	<p>Average percentage of students from other States and Countries during the last five years</p> <p>2.1.1.1. Number of students from other states and countries year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>2</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>2</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Passport/domicile certificate of Rakesh Kumar Ramteke for 2014-15 not provided by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	3	0	2	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	3	0	2	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	0	2	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	0	2	0	0																	
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last</p>																				

five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2990	2850	2632	2372	2245

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1851	1767	1642	1583	1461

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 112

Answer after DVV Verification: 62

Remark : DVV has made the changes as per provided mentor list of 2017-18.

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	14	11	06

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	16	14	11	06

Remark : DVV has not considered Notice, Appreciation Letter , Participation Certificate and Best Presentation Award.

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

2.5.1.1. Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
45	45	45	45	45

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
33	45	45	45	45

Remark : DVV has made the changes as per average of programs and gap between days from the date of last semester-end/ year- end examination as provided in the analysis report of examination.

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

2.5.2.1. Number of complaints/grievances about evaluation year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
685	702	741	767	685

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
689	702	741	767	685

2.6.3 Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 1415

Answer after DVV Verification: 1401

2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 1529

Answer after DVV Verification: 1504

Remark : DVV has made the changes as per provided report of Outgoing Students and appeared students of 2017-18.

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years (INR in Lakhs)

3.2.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	0	17.44	7.4	5.31

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
11	0	17.44	7.4	5.31

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

3.3.3.1. Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	6	6	3	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Provided Certificates are not for Innovation. DVV has not considered award received for Sports activities, best presentation Award and Appreciation Certificate.

3.3.4 Number of start-ups incubated on campus during the last five years

3.3.4.1. Total number of start-ups incubated on campus year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	4	3	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.5.2 Revenue generated from consultancy during the last five years

3.5.2.1. Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2.06	0.85	1.08	0.1	0.05

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1.61	1.59	1.02	0.1	0.05

Remark : DVV made the changes as per audited statement of accounts provided by HEI.

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.6.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
14	07	04	03	09

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.6.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
24	28	15	29	11

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
20	21	12	22	8

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

3.7.1.1. Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

4	7	6	0	0
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	7	6	0	0

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.7.3.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	1	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	1	1	0

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
184.16	193.88	14.37	19.31	41.59

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
62.11	180.63	14.37	19.32	41.59

Remark : DVV made the changes as per Budget allocation for infrastructure augmentation as given in the audited statement duly signed by CA.

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five

years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6.07	6.507	3.943	8.433	4.14

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5.35	6.65	3.49	11.05	3.67

Remark : DVV made the changes as per expenditure for purchase of books and journals provided by HEI.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 664

Answer after DVV Verification: 72

Remark : DVV made the changes as per entries of teachers and students using library on 9/8/2017, 4/9/2017 and 1/2/2018 as per the logbook.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
141.88	60.01	68.5	49.6	54.62

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
61.25	60.07	68.52	49.6	54.63

Remark : DVV made the changes as per Expenditure incurred on maintenance of physical facilities and academic support facilities in audited statement duly signed by CA.

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1966	2402	2614	2889	3342

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1976	2402	2614	2889	3342

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
784	644	559	457	414

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : DVV has not considered provided schemes as Vocational Education and Training (VET).

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
61	34	08	00	04

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
59	34	08	00	04

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 321

Answer after DVV Verification: 345

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	12	13	05	03

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	4	01	00

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
44	44	44	44	44

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
42	42	42	42	42

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12.8	5.3	9.57	0.5	0.5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
12.8	5	9.47	0.7	0.5

Remark : DVV has made the changes as per provided Copy of letter of Grants received from non-government bodies by HEI.

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	05	04	07	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
04	02	01	03	01

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
25	25	16	23	18

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
04	10	16	11	9

Remark : DVV made the changes as per pro-rata basis of provided report by HEI for the year 2013-14, 2014-15, 2016-17 and 2017-18.

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
25	25	16	23	18

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

17	17	13	18	15
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7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	13	09	07	07

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
09	13	07	07	06

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>32</td> <td>32</td> <td>31</td> <td>31</td> <td>30</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>16</td> <td>16</td> <td>16</td> <td>16</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	32	32	31	31	30	2017-18	2016-17	2015-16	2014-15	2013-14	16	16	16	16	16
2017-18	2016-17	2015-16	2014-15	2013-14																	
32	32	31	31	30																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
16	16	16	16	16																	
2.1	<p>Number of students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4903</td> <td>4672</td> <td>4315</td> <td>3889</td> <td>3681</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4903</td> <td>4672</td> <td>4315</td> <td>3889</td> <td>3680</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	4903	4672	4315	3889	3681	2017-18	2016-17	2015-16	2014-15	2013-14	4903	4672	4315	3889	3680
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2.2	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 271 986 383"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1652</td> <td>1465</td> <td>1280</td> <td>1109</td> <td>1132</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 461 986 573"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1401</td> <td>1266</td> <td>1077</td> <td>976</td> <td>1077</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1652	1465	1280	1109	1132	2017-18	2016-17	2015-16	2014-15	2013-14	1401	1266	1077	976	1077
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2.4	<p>Number of revaluation applications year-wise during the last 5 years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 734 986 846"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>689</td> <td>702</td> <td>741</td> <td>767</td> <td>685</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 925 986 1037"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>689</td> <td>702</td> <td>740</td> <td>766</td> <td>684</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	689	702	741	767	685	2017-18	2016-17	2015-16	2014-15	2013-14	689	702	740	766	684
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3.1	<p>Number of eligible applications received for admissions to all the programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 1238 986 1350"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>7024</td> <td>6694</td> <td>7822</td> <td>7602</td> <td>6880</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 1429 986 1541"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>7023</td> <td>6693</td> <td>7821</td> <td>7601</td> <td>6880</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	7024	6694	7822	7602	6880	2017-18	2016-17	2015-16	2014-15	2013-14	7023	6693	7821	7601	6880
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3.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 1742 986 1854"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2990</td> <td>2850</td> <td>2632</td> <td>2372</td> <td>2245</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 1933 986 2045"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2843</td> <td>2710</td> <td>2503</td> <td>2255</td> <td>2135</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	2990	2850	2632	2372	2245	2017-18	2016-17	2015-16	2014-15	2013-14	2843	2710	2503	2255	2135
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3.4	<p>Total number of computers in the campus for academic purpose</p> <p>Answer before DVV Verification : 128</p> <p>Answer after DVV Verification : 146</p>																				
3.5	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 432 986 544"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>326.04</td> <td>253.89</td> <td>82.87</td> <td>68.91</td> <td>96.21</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 622 986 734"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>195.9</td> <td>242.12</td> <td>83.63</td> <td>69.6</td> <td>96.22</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	326.04	253.89	82.87	68.91	96.21	2017-18	2016-17	2015-16	2014-15	2013-14	195.9	242.12	83.63	69.6	96.22
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